

## **Minutes of the Town of Westport Regular Board Meeting on August 13, 2019**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Page  
Councilperson Kirkby (arrived at 7:12 p.m.)  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others present:

Dennie Westover, DPW Superintendent

### **RESOLUTION #126 MINUTES APPROVAL**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the July 23, 2019 regular meeting as received.

### **COMMITTEE REPORT**

**YOUTH COMMISSION** – Ed Mason provided a copy of their June meeting minutes. Councilperson Morrison was not able to attend the August meeting, but informed the board that the biddy soccer program will have the same coaches as last year. They plan to hold a meeting soon to discuss the Dudley tournament.

**FACILITY USE APPLICATION** – Mikaela Foster submitted an application to use the Wadhams park for a birthday party. Councilperson Page asked how insurance coverage works in these situations. Supervisor Tyler replied that it could be covered by either the applicant's or the town's insurance.

### **RESOLUTION #127 FACILITY USE**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

**Minutes of the Town of Westport Regular Board Meeting on August 13, 2019**  
**Page 2**

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to approve use of the pavilion at the Wadhams park for a party held by Mikaela Foster on August 15, 2019.

**MONTHLY REPORTS** – The Supervisor is in receipt of the Town Clerk’s and Town Court’s July reports.

**RESOLUTION #128**  
**APPROVAL OF BILLS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize payment of bills on Abstract 15 in the amount of \$69,759.32 for Vouchers 386-420.

**RESOLUTION #129**  
**SHADE PURCHASE**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the purchase of eight window shades from Vermont Shade and Blind LLC.

Councilperson Kirkby arrived at this time.

**RESOLUTION #130**  
**LEAD AGENCY DECLARATION**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**Minutes of the Town of Westport Regular Board Meeting on August 13, 2019**  
**Page 3**

**WHEREAS**, The Town of Westport proposes a zoning amendment to reclassify a 32-acre parcel from Town Agricultural Land District to Village Residential RESII-PD(cc) District (hereinafter referred to as “said Actions”), and;

**WHEREAS** said Actions require review under the New York State Environmental Quality Review Act (SEQRA), per 6NYCRR Part 617, and;

**WHEREAS** said Actions are defined as a Type I Action under SEQRA pursuant to 6NYCRR Part 617.4(b)(2), and;

**WHEREAS** multiple agencies have approval or funding authority over said Actions, and;

**WHEREAS** 6NYCRR Part 617.6(b)(2)(i) requires that a Lead Agency for a coordinated review of a Type I Action be established prior to a determination of significance, and;

**WHEREAS** 6NYCRR Part 617.2(u) defines Lead Agency as, “an involved agency principally responsible for undertaking funding or approving an action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required”, and;

**WHEREAS** the Town of Westport intends to act as Lead Agency in the coordinated review of said Actions as a Type I Action under SEQRA and further intends to implement and complete all responsibilities of that office,

**THEREFORE, BE IT RESOLVED** that the Town of Westport Town Board declares itself Lead Agency, as defined in 6NYCRR Part 617.2(u), for the coordinated review of said Actions as a Type I Action under SEQRA.

**RESOLUTION #131**  
**SEQRA DETERMINATION**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**Whereas**, the Town of Westport proposes a zoning amendment to reclassify a 32-acre parcel from Town Agricultural Land District to Village Residential RESII-PD(cc) District that will reflect the Adirondack Park Agency Act Hamlet Expansion Application classifying this area from Resource Management to Hamlet Zone.

**Minutes of the Town of Westport Regular Board Meeting on August 13, 2019**  
**Page 4**

**Whereas**, the Town is required to comply with the New York State Environmental Quality Review (SEQR) Act – 6NYCRR Part 617; and

**Whereas**, on June 26, 2019 the Town of Westport issued a Notice requesting Lead Agency Status and that, pursuant to 617.4(b)(2) of SEQR, the proposed action would be considered a Type I Action as it involves the adoption of changes in the allowable uses within any zoning district, affecting 25 or more acres of the district; and

**Whereas**, the Town has issued a Jurisdictional Inquiry Form to the regulatory agency the NYS Adirondack Park Agency; and

**Whereas**, the Town will comply with the Adirondack Park Agency requirements; and

**Whereas**, the Town of Westport intends to comply with any other environmental review and permitting requirements as necessary to address the need to minimize adverse environmental impacts; and

**Whereas**, all involved agencies were provided an opportunity to comment on the potential environmental impacts associated with the proposed action; and

**Whereas**, in response to said Notification of Request to act as Lead Agency dated June 26, 2019, no other entity has superseded the Town's request, and

**Whereas**, the Town has completed the Full Environmental Assessment Form for the proposed action and has determined that the proposed action, to reclassify a 32-acre parcel from Town Agricultural Land District to Village Residential RESII-PD(cc) District, will result in no significant adverse impact on the environment, now

**Therefore, Be It Resolved**, that the Town of Westport has determined the proposed action to be a Type I Action under SEQR pursuant to Sections 617.4 (b)(2); and,

**Be It Further Resolved**, that this Determination of Significance shall be considered a Negative Declaration made pursuant to Article 8 of the Environmental Conservation Law; and,

**Be It Further Resolved**, that the Town Board, in its role as lead agency for this action, has concluded that a full EAF is sufficient to determine the significance of the action; and,

**Be It Further Resolved**, that the Town Board of the Town of Westport has herein determined that the proposed action is otherwise precluded from additional environmental review under the State Environmental Quality Review Act (SEQR) Environmental Conservation Law Article 8.

**Minutes of the Town of Westport Regular Board Meeting on August 13, 2019**  
**Page 5**

**DPW SUPERINTENDENT REPORT** – The crew is unhappy with the sand purchased from the Lewis quarry last year. They received a sample from Doug West and spoke to Sheehan's who will match West's price of \$4.25/yd. Dennie will provide the Town Clerk with information to advertise a bid for sand purchase. The McMahan Road culvert project is complete and the road has reopened. Letters of appreciation will be sent to Essex County Soil & Water and Gary Rancour.

**COUNCILPERSON COMMENTS** – Councilperson Morrison gave thanks to the highway crew for cemetery upkeep.

**RESOLUTION #132**  
**ADJOURNMENT**

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 7:20 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk