

## **Minutes of the Town of Westport Regular Board Meeting on May 14, 2019**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Page  
Councilperson Kirkby  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others Present:

Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent  
Peter Gibbs, Phil Siarkowski, Bridget Brown, Jason Fountain, Brian Larose, Chris Maron

### **RESOLUTION #82 MINUTES APPROVAL**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the April 23, 2019 regular meeting as received.

### **COMMITTEE REPORT**

**YOUTH COMMISSION** – The board did not meet this month. Ed Mason sent an email request asking for permission to pay Maggie Ploufe to teach Zumba classes.

### **RESOLUTION #83 ZUMBA SESSIONS**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Maggie Ploufe to teach six Zumba sessions during the school year and six sessions during the summer program and to authorize payment of \$360.

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**FORESTRY DISCUSSION** – Phil Siarkowski stated that the foresters haven't gotten a more accurate maple tree count yet. Jason Fountain said that while the count seems below average, many trees could withstand two taps. He will schedule a walkthrough with Soil & Water. Chris Maron asked that recreational opportunities be considered as part of the forestry plan.

**NEW BUSINESS**

**RESOLUTION #84**  
**LANDFILL POST CLOSURE MONITORING**

On a motion by Councilperson Page, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Supervisor Tyler to sign the 2019 Post-Closure Monitoring Program agreement with Adirondack Landfill Services, LLC.

**RESOLUTION #85**  
**APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize payment of bills on Abstract 9 in the amount of \$111,662.55 for Vouchers 237-261.

**MONTHLY REPORTS** – The Supervisor is in receipt of the Town Clerk's and Town Court's April reports. The Supervisor provided copies of the town's income/disbursement report.

**SHERMAN WATER BILL** – Supervisor Tyler met with the Water/Sewer Department and Billing Department to discuss Sam Sherman's water bill. He recommended crediting the account \$60.00.

**RESOLUTION #86**  
**SHERMAN WATER BILL**

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On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to apply a \$60.00 credit to Sam Sherman's water bill (Account #00089).

**RESOLUTION #87**  
**EXPENDITURE OF HIGHWAY MONEYS**

On a motion by Councilperson Kirkby, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the expenditure of funds, pursuant to Section 284 of the Highway Law, in the amounts of \$39,865.75 and \$73,498.75.

**SEWER RATE CHANGE REQUEST** – Kip Trienens has asked for a reduction in the number of billing units at his property. For this change to take place, the building would need to be reclassified. Supervisor Tyler will send a letter to Mr. Trienens explaining this process.

**SEWER DISTRICT EXPANSION** – Peter Gibbs discussed the Part 2 Impact Assessment form with the board. They reviewed each of the eleven questions and answered, “No, or small impact may occur” for all. Part 3 Determination of Significance form will be answered, “that the proposed action will not result in any significant adverse environmental impacts.” The board will need to authorize the supervisor to sign the form. An additional resolution will need to be passed to have the map and legal description filed with the county; this will be brought to the next meeting.

**RESOLUTION #88**  
**SEWER DISTRICT ASSESSMENT FORMS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to authorize Supervisor Tyler to sign and submit Part 2 and Part 3 of the Short Environmental Assessment Form for the establishment of Extension No. 1 to the Westport Sewer District.

**RESOLUTION #89**  
**SMART GROWTH APPLICATION**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**Resolved** that the Town Board of the Town of Westport authorizes the Town Supervisor to submit a Smart Growth application in partnership with Ballard Park Foundation and the Westport Library Association for the purpose of undertaking Streetscape Beautification projects at the Town Hall, at Ballard park, and at the Library, including landscaping and construction and repair of sidewalks; and

**Be It Further Resolved** that the Town of Westport agrees to be the Lead Applicant; and

**Be It Further Resolved** that the Town of Westport deems the proposed project to be an Unlisted Action and determines that the proposed project will not result in any significant adverse environmental impacts; and

**Be It Further Resolved** that the Town Supervisor is authorized to sign the application and any other agreements in connection with submission and administration of the grant application.

**DPW SUPERINTENDENT REPORT** – Dennie provided a comparison of blacktop prices. He plans to use leftover CHIPs funds to replace three road signs and pave part of Sherman Road. Dennie mentioned an issue with grass being mown onto sidewalks and roads. Supervisor Tyler recommended sending a letter to offenders. The board discussed the transfer station and the possibility of having two employees per shift. Dennie also stated that the transfer station needs a restroom. He will look at prices for portable toilet rentals.

**PART TIME LABORER** – Two applications were received and interviews will be scheduled.

**COUNCILPERSON COMMENTS** – Councilperson Morrison said that twelve Hometown Hero applications have been turned in so far. They will start displaying the banners tomorrow.

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**RESOLUTION #90**  
**CONDOLENCES**

On a motion by Councilperson Kirkby, with a unanimous second, the following resolution was passed:

**WHEREAS**, Brenda Walker passed away on April 19, 2019; and

**WHEREAS**, Brenda Walker was born on January 21, 1956 in Elizabethtown, NY to William and Elene (Moore) Morrison; and

**WHEREAS**, Brenda Walker served as a volunteer AEMT with the Westport Emergency Squad for ten years and also served as Town Clerk and Tax Collector to the Town of Westport for ten years; and

**WHEREAS**, Brenda Walker was a beloved wife, mother, grandmother, sister, and friend who will be sorely missed but never forgotten.

**THEREFORE, BE IT RESOLVED** that the Westport Town Board hereby express and extend their deepest sympathy and condolences to the family of Brenda Walker.

**RESOLUTION #91**  
**ADJOURNMENT**

On a motion by Councilperson Page, with a unanimous second, the meeting was adjourned at 8:30 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk