

## **Minutes of the Town of Westport Regular Board Meeting on May 8, 2018**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Kirkby  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others present:

Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent  
Peter Gibbs, Engineer  
Jim Rule, Fire Commissioner  
Gwen Goff, Doug Westover, Steve Fleury, Heidi Sweet, Bill Johnston, Jessica Storey, Deborah Pastore

**FIRE DEPT/DPW BUILDING DISCUSSION** – The Town Board discussed the project with Fire Commissioner Jim Rule and engineer Peter Gibbs. Supervisor Tyler submitted an inquiry about the Bessboro property. An APA permit would be required before any building takes place. A permit would not be required at the current DPW lot. Peter Gibbs said that more excavation and blasting would be required at the current site. Councilperson Page stated that the Fire Department may not be able to get funding if they don't own the property. Supervisor Tyler said that bonding laws have changed. He will gather more information on how bonding would work if the fire department owns part of the land. Councilperson Morrison spoke in favor of moving forward with the DPW building and setting aside a portion of the land for the fire department.

### **RESOLUTION #83 MINUTES APRIL 24, 2018**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes      Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to accept the minutes of the April 24, 2018 Regular Board Meeting as received.

**PUBLIC COMMENT** – Steve Fleury asked the board to reconsider helping the Federated Church with garbage removal. Councilperson Page stated that the question was whether or not the town would have to provide the same offer to other non-profits as well. The board will discuss this further.

The Ballard Park Foundation (Heidi Sweet, Bill Johnston, Jessica Storey, and Deborah Pastore) spoke about the importance of keeping the Westport Beach open and having a lifeguard for the summer season. They asked how the beach could be better advertised and why it's no longer used by the Youth Commission's Summer Program. They recommended adjusting lifeguard hours according to past attendance. Councilperson Page suggested discussing how to promote the beach and contacting the Summer Program director. Councilperson Viens said that good points were brought up and he would hate to have the beach shut down. Supervisor Tyler stated that they would need to advertise for lifeguards immediately.

**RESOLUTION #84**  
**LIFEGUARD ADVERTISEMENT**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to advertise the hiring of lifeguards for the 2018 summer season with an application deadline of May 22 at 2:00 p.m.

**COMMITTEE REPORT**

**YOUTH COMMISSION** – The last meeting was cancelled. Vera Martin submitted a recommendation of Summer Camp staff.

**RESOLUTION #85**  
**YOUTH COMMISSION SUMMER STAFF**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to hire the following staff for the 2018 Summer Youth Program:

Director: Vera Martin

Counselor: Tammy Clark and Noah Lynch

Counselor-in-training: Abram Staats and Bailee Lynch

**TOWN HALL RENOVATION** – Signs for the building are in progress.

**NEW BUSINESS**

**RESOLUTION #86**  
**WATER/SEWER HIRE**

On a motion by Councilperson Morrison, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to hire Emily French as Assistant Plant Operator/Laborer with a start date of May 21, 2018.

**RESOLUTION #87**  
**PART TIME LABORER AD**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to advertise for a part-time Laborer with an application deadline of 2:00 p.m. on May 22, 2018.

**RESOLUTION #88**  
**APPROVAL OF BILLS**

On a motion by Councilperson Morrison, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to authorize the payment of bills on Abstract 10 in the amount of \$26,742.13 for Vouchers 266-295.

**RESOLUTION #89**  
**AATV MEETING**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Supervisor Tyler to attend the Adirondack Association of Towns & Villages meeting on June 3-4, 2018 and payment of his actual and necessary expenses.

**RESOLUTION #90**  
**WATERSHED AGREEMENT**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Supervisor Tyler to sign the Memorandum of Agreement with the Champlain Watershed Improvement Coalition.

**MARINA WATER METER** – John Crandall submitted a notice informing the board of a faulty water meter at the marina. The meter showed a significant usage reading, however the water was turned off.

**RESOLUTION #91**  
**MARINA WATER METER**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to adjust the Westport Marina Account #00385 bill to charge for zero water usage.

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**MONTHLY REPORTS** – The Supervisor is in receipt of the Town Clerk’s and Town Court’s April reports.

**RESOLUTION #92**  
**JUSTICE RESIGNATION**

On a motion by Councilperson Kirkby, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** accept the resignation of Town Justice William LaHendro, effective May 31, 2018.

**RESOLUTION #93**  
**OPEN HOUSE THANKS**

On a motion by Councilperson Page, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to send certificates of appreciation to businesses and individuals that provided services at the open house celebration.

**RESOLUTION #94**  
**WATER TANK BID**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept Atlantic Underwater Services Inc.’s estimate of \$3,850 to inspect the town’s water tanks.

**RESOLUTION #95**  
**DODGE SURPLUS**

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On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to declare the 2007 Dodge surplus and go to bid with a deadline of 2:00 p.m. on May 22, 2018.

**DPW SUPERINTENDENT REPORT** – Dennie provided a budget sheet that details the funding/expense of blacktop that will be used on Ledge Hill Road. He will meet with the owner of the All Tucked Inn property to discuss a Congress Street sewer issue. 400 feet of sewer line and a manhole need to be installed. The highway crew is working on cleaning up after the recent storm.

**RESOLUTION #96**  
**SOLAR PROJECT**

On a motion by Councilperson Morrison, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Kirkby, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to move forward with the project to install solar panels at the Sewer Plant and to install mini-split units for heating and air conditioning at the Town Hall.

**SUPERVISOR’S COMMENTS** – CATS submitted a letter asking for a contribution. Supervisor Tyler will take this into consideration when drafting next year’s budget.

**COUNCILPERSONS’ COMMENTS** – Councilpersons Kirkby and Viens stated that they would like to revisit the Federated Church garbage request. Supervisor Tyler will speak with the pastor and find out how much trash is accumulated at their benefits.

**RESOLUTION #97**  
**ADJOURNMENT**

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 8:23 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk