

## **Minutes of the Town of Westport Regular Board Meeting on July 11, 2017**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler

Others present:

Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent

### **RESOLUTION #133 MINUTES JUNE 27, 2017**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the June 27, 2017 Regular Board Meeting as received.

### **COMMITTEE REPORTS**

**YOUTH COMMISSION** – Ed Mason submitted a copy of their June meeting minutes. Their next meeting will not be until August.

**TOWN HALL RENOVATION** – Supervisor Tyler said the project is on schedule.

### **NEW BUSINESS**

### **RESOLUTION #134 APPROVAL OF BILLS**

On a motion by Councilperson Paquette, seconded by Councilperson Morrison, and approved on a roll call vote.

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5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstracts 7A and 7B in the amount of \$94,306.71 for Vouchers 2017-366 through 2017-406.

**MONTHLY REPORTS** – The supervisor is in receipt of the Town Court’s and Town Clerk’s June reports.

**RESOLUTION #135**  
**WATERFRONT REVITALIZATION GRANT**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**WHEREAS**, The NYS Department of State has made grant funds available in 2018, through the Local Waterfront Revitalization Program (LWRP), which provides grant funds on a competitive basis to eligible Villages, Towns, Cities, and Counties located along New York’s coast of designated inland waterways to revitalize communities and waterfronts through planning, design, and construction projects. State assistance awarded and paid shall not exceed 75% of the total eligible costs set forth in the application; and

**WHEREAS**, Essex County has agreed to serve as the applicant in the submission of a regional LWRP grant to assist a number of communities and non-profit organizations in advancing various waterfront revitalization projects throughout the County, and intends to file a grant application for funding in an amount not to exceed \$500,000, which would be used to offset the total cost of these projects. A match requirement of 25% of the total project cost is required; and

**WHEREAS**, the Town of Westport is proposing to include a project in this regional LWRP application to conduct a feasibility study to evaluate the dredging of sediment from the municipal beach as Lee Park, where sedimentation has impaired the recreational use of this facility for swimming and boating, as well as the clearing of the overgrowth of trees at the park, at a cost not to exceed \$32,000.

**BE IT RESOLVED**, that the Town Council of the Town of Westport hereby authorizes our participation in this 2018 Essex County LWRP grant to implement the above-referenced project, and to provide Essex County with a 25% match requirement in an amount not to exceed \$8,000.

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**PART TIME EMPLOYEES** – Supervisor Tyler recommended hiring Wayne Napper and David Westover, both of whom have previously worked for the town, for part time work at the landfill and Highway Department. Councilperson Page asked if this requires advertising first. Supervisor Tyler replied that because it is only part-time and both men are past employees, there shouldn't be any issues. He will check this to be sure.

**RESOLUTION #136**  
**PART TIME EMPLOYEES**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to hire David Westover and Wayne Napper for part time work at the Highway Department and landfill.

**RESOLUTION #137**  
**WILLIAMSON LAW SOFTWARE**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the purchase of the Municipal Accounting & Budget Preparation Software Program and Municipal Payroll Software Programs from Williamson Law Book Company.

**DPW SUPERINTENDENT REPORT** – DPW employees are on their second week of mowing and are finishing ditch work on Fitzgerald Road. The Wadhams park is being prepared for the new basketball hoops.

**SUPERVISOR'S COMMENTS** – Laura Benedict submitted a map of the planned location for the next timber sale. Charter Communications sent a letter regarding upcoming changes to their programming.

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**RESOLUTION #138**  
**ADJOURNMENT**

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 7:28 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk