

Minutes of the Town of Westport Regular Board Meeting on June 13, 2017

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page
Councilperson Paquette
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others present:

Julie Schreiber, Town Clerk
George Hainer, Zoning & Codes Officer
Chris Maron

RESOLUTION #119 MINUTES MAY 23, 2017

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the May 23, 2017 Regular Board Meeting as received.

COMMITTEE REPORTS

YOUTH COMMISSION – Bidy Baseball season has ended. They are currently preparing for the Summer Program.

TOWN HALL RENOVATION – There was a meeting today with the architects and engineers. The project budget has been updated. It's currently over the initial budget, but they hope to save by using inmate and volunteer labor.

OLD BUSINESS

Minutes of the Town of Westport Regular Board Meeting on June 13, 2017
Page 2

JUNK VEHICLE LETTER – Chris Maron submitted a draft of a new junk vehicle letter. This letter would only be sent to residents with junk vehicles. Supervisor Tyler said he is hesitant to send the letter without knowing if those on the list are in violation of the ordinance. Chris mentioned that the list does need to be updated, as it was done last fall. Supervisor Tyler will review the list and discuss it further at the next meeting.

NEW BUSINESS

RESOLUTION #120
APPROVAL OF BILLS

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstracts 6A and 6B in the amount of \$228,213.27 for Vouchers 2017-300 through 2017-343.

RESOLUTION #121
PAID LEAVE SEMINAR

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize Robin Crandall to attend the 2017 NYS Paid Family Leave Seminar on June 15, 2017 and payment of her actual and necessary expenses.

RESOLUTION #122
GENERATOR MAINTENANCE

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to hire FM Generator Inc for generator maintenance.

Minutes of the Town of Westport Regular Board Meeting on June 13, 2017
Page 3

RESOLUTION #123
PAYMENT APPROVAL – RENOVATION PROJECT

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to approve all incoming pay applications for the Westport Community Building Project.

LIFEGUARDS – Three applications were received. Two applicants meet the qualifications, one of whom is only available 1-2 days per week, while the other is too young. Supervisor Tyler recommended hiring Cameron Costello full time and Sydney Mitchell as a fill-in for 1-2 days each week.

RESOLUTION #124
HIRE LIFEGUARDS

On a motion by Councilperson Paquette, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to hire Cameron Costello as a full-time lifeguard and Sydney Mitchell as a part-time lifeguard for the 2017 summer season.

MONTHLY REPORTS – The Supervisor is in receipt of the Town Clerk's and Town Court's May reports.

RESOLUTION #125
BUDGET AMENDMENT

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to amend SW1 9100.12 by \$16,655 and amend SW1 8310.2 by \$16,655.

Minutes of the Town of Westport Regular Board Meeting on June 13, 2017
Page 4

GOVPAY – The town clerk recommended that the board consider GovPay for town clerk and tax collection fees. The company allows government agencies to accept credit and debit card payments at no cost. Cardholders would be charged a small service fee, which would depend on the type of payment they are making. Supervisor Tyler recommended doing further research and suggested going forward provided everything checks out.

RESOLUTION #126
GOVPAYNET

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to enter into an agreement with Government Payment Service, Inc to use GovPayNet to accept credit/debit card payments for Town Clerk and Tax Collector fees.

RESOLUTION #127
EXECUTIVE SESSION

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to enter into Executive Session at 7:29 p.m. to discuss employee health issues.

RESOLUTION #128
CLOSE EXECUTIVE SESSION

On a motion by Councilperson Morrison, seconded by Councilperson Paquette, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to close Executive Session and return to Regular Session at 7:33 p.m.

Minutes of the Town of Westport Regular Board Meeting on June 13, 2017
Page 5

RESOLUTION #129
ADJOURNMENT

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 7:34 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk