

Minutes of the Town of Westport Regular Board Meeting on May 23, 2017

The meeting was called to order by Supervisor Tyler at 3:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page
Councilperson Viens
Councilperson Morrison
Supervisor Tyler
Excused: Councilperson Paquette

Others present:

Julie Schreiber, Town Clerk
Ed Mason, Youth Commission Director

RESOLUTION #110 MINUTES MAY 9, 2017

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the May 9, 2017 Regular Board Meeting as received.

COMMITTEE REPORTS

YOUTH COMMISSION – Ed Mason provided a copy of the Youth Commission's most recent meeting minutes. He recommended that Vera Martin be hired as director of the summer program.

RESOLUTION #111 SUMMER PROGRAM DIRECTOR

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

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RESOLVED to hire Vera Martin as Director of the Youth Commission Summer Program.

TOWN HALL RENOVATION – The project is moving along as planned.

NEW BUSINESS

RESOLUTION #112
APPROVAL OF BILLS

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstracts 5C and 5D in the amount of \$36,056.70 for Vouchers 2017-280 through 2017-299.

RESOLUTION #113
HEO ADVERTISEMENT

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to advertise for a full time HEO position with an application deadline of June 27, 2017.

LEE PARK TREE CUTTING – Supervisor Tyler obtained two quotes for cutting trees in Lee Park. Marshall Dickerson would charge \$3,000 for cut only and Taylor Tree Care would charge \$3,200 for cut and clean up. Supervisor Tyler recommended Taylor, provided it will be completed within a reasonable amount of time.

RESOLUTION #114
LEE PARK TREE CUT

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

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4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize Supervisor Tyler to hire Taylor Tree Care to remove trees in Lee Park for the amount of \$3200 if he deems that the project will be completed in a reasonable amount of time. Otherwise, the supervisor is authorized to hire Marshall Dickerson for the amount of \$3,000.

RESOLUTION #115
LEE PARK GRANT PURSUAL

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize Supervisor Tyler to pursue a grant for Lee Park.

SUPERVISOR'S COMMENTS – The town will enter into a service agreement with National for the copier. The annual cost will be less than half of the current company. The Depot Theatre sent a letter of thanks for help with an Arts Council grant. The Association of Towns meeting scheduled for June 4-5 has been cancelled.

RESOLUTION #116
PERMA CONFERENCE

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize Supervisor Tyler to attend the PERMA Conference in Lake George on May 25-26, 2017 and payment of his actual and necessary expenses.

COUNCILPERSON COMMENTS – Councilperson Page said that Clean Up Day had a few glitches, but otherwise went well. Between 20 and 30 bags of trash were picked up from roadsides.

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RESOLUTION #117
FACILITY USE FORM

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to approve the Town of Westport Facility Use Requirements form.

RESOLUTION #118
ADJOURNMENT

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 3:20 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk