

## **Minutes of the Town of Westport Regular Board Meeting on March 15, 2017**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Viens  
Councilperson Morrison  
Supervisor Tyler  
Excused: Councilperson Paquette

Others present:

Julie Schreiber, Town Clerk

### **RESOLUTION #61 MINUTES FEBRUARY 28, 2017**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the February 28, 2017 Regular Board Meeting as received.

### **COMMITTEE REPORTS**

**YOUTH COMMISSION** – The Youth Commission would like to take over the ice rink on a volunteer basis beginning next winter. While the town hall is being renovated, the Youth Board will hold meetings at members' homes.

**TOWN HALL RENOVATION** – VIA sent a letter with their bid recommendations. They also recommended disqualifying Alliance Mechanical, the lowest bid for Contract 2, for not submitting all required information or visiting the project site.

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**RESOLUTION #62**  
**BIDS FOR CONTRACTS 1, 2, AND 4**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**WHEREAS**, the Town of Westport authorizes the General Construction Contract #1, with a base bid of \$635,000; HVAC Contract #2, with a base bid of \$115,800; and Plumbing Contract #4, with a base bid of \$29,900 to High Peak Carpentry of Elizabethtown, New York for the Town Hall/Community Center Project; and

**WHEREAS**, High Peak Carpentry was the lowest and best bid in accordance to the plans and specifications prepared for the Town Hall/Community Center Project; and

**WHEREAS**, the Town Supervisor is hereby authorized and directed to Contract with High Peak Carpentry; and

**WHEREAS**, the project is partially funded by the New York State Office of Park, Recreation and Historic Preservation and the Town must comply with the program regulations; and

**WHEREAS**, the contractors must comply with Minority and Women Owned Business Enterprise (MWBE) for release of grant funds; and

**THERE BE IT RESOLVED**, that a contract will be executed contingent upon MWBE Utilization Plan approval by the New York State Office of Parks, Recreation and Historic Preservation.

**RESOLUTION #63**  
**BID FOR CONTRACT 3**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**WHEREAS**, the Town of Westport authorizes the Electrical Contract #3, with a base bid of \$119,850, to Harold R. Clune, Inc. of Ballston Spa, New York; and

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**WHEREAS**, the Town Supervisor is hereby authorized and directed to Contract with Harold R. Clune, Inc.; and

**WHEREAS**, the project is partially funded by the New York State Office of Park, Recreation and Historic Preservation and the Town must comply with the program regulations; and

**WHEREAS**, the contractors must comply with Minority and Women Owned Business Enterprise (MWBE) for release of grant funds; and

**THERE BE IT RESOLVED**, that a contract will be executed contingent upon MWBE Utilization Plan approval by the New York State Office of Parks, Recreation and Historic Preservation.

**NEW BUSINESS**

**TOWN COURT REPORT** – The supervisor is in receipt of the town court’s February report.

**TOWN CLERK REPORT** – The supervisor is in receipt of the town clerk’s February report.

**RESOLUTION #64**  
**ADK LANDFILL SERVICE CONTRACT**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Supervisor Tyler to sign the contract with Adirondack Landfill Services, LLC for 2017 post-closure monitoring.

**RESOLUTION #65**  
**APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to authorize the payment of bills on Abstract 3A in the amount of \$55,954.81 for Vouchers 2017-132 through 2017-162.

**ROLLING HILLS WATER METER** – A water meter at Rolling Hills Farm is malfunctioning and not recording all water usage. Council members were given a report showing their last five meter readings. Supervisor Tyler suggested that their upcoming 3/31 bill matches their 3/31 bill from last year. He will contact them about repairing the meter.

**RESOLUTION #66**  
**ROLLING HILLS WATER BILL**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** that Rolling Hills Farm, account 00326, be charged for 27,300 gallons on their 3/31/2017 bill.

**RESOLUTION #67**  
**DUDLEY ROAD CLOSURES**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to grant Camp Dudley's request to close a portion of the Dudley Road on July 22, 2017 and August 19, 2017 from 12 p.m. to 9:30 p.m.

**RESOLUTION #68**  
**BUDGET AMENDMENT**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

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**RESOLVED** to amend Revenue Account 3089.01.72 JCAP Grant to \$1500 and amend Appropriation Account 11104.01.73 JCAP Grant to \$1500.

**RESOLUTION #69**  
**EMERGENCY MANAGEMENT PLAN**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to approve the Town of Westport Comprehensive Emergency Management Plan.

**DPW REPORT** – Councilperson Viens and Dennie Westover will look at vehicles at Fort Drum later this month. They are in need of another pick-up.

**RESOLUTION #70**  
**DPW THANK YOU**

On a motion by Councilperson Morrison, with a unanimous second, the following resolution was approved:

**RESOLVED** that the Town Board hereby thanks the snow removal crew for their hard work during and after the winter storm of March 2017.

**RESOLUTION #71**  
**TRUCK SURPLUS**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to declare the 2003 Ford F250 surplus.

**RESOLUTION #72**  
**BID 2003 TRUCK**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

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4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to go to bid to sell the 2003 Ford F250.

**RESOLUTION #73**  
**HIGHWAY SCHOOL ATTENDANCE**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Dennie Westover to attend Highway School at Ithaca College from June 12-14, 2017 and payment of his actual and necessary expenses.

**RESOLUTION #74**  
**ADJOURNMENT**

On a motion by Councilperson Viens, with a unanimous second, the meeting was adjourned at 7:35 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk