

Minutes of the Town of Westport Regular Board Meeting on February 14, 2017

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page
Councilperson Viens
Councilperson Morrison
Supervisor Tyler
Excused: Councilperson Paquette

Others present:

Marlene Westover, Deputy Town Clerk
Dennie Westover, DPW Superintendent
Brian Larose, Steve Moore, Marilyn Trienens, Chris Maron, Ed Mason

RESOLUTION #45 MINUTES JANUARY 24, 2017

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the January 24, 2017 Regular Board Meeting as received.

COMMITTEE REPORTS

YOUTH COMMISSION, ED MASON – Programs have been going well this year. Biddy Basketball and the Ski Program will finish later this month and Dance will end on March 31st. An ad will be placed in The Sun for Summer Program counselors and counselors-in-training. Interviews will be held on March 15th.

TOWN HALL RENOVATION – The project has been re-bid and has a deadline of February 28th at 2:00 p.m. Bids will be opened at 2:30 that same day, and the regular board meeting will immediately follow.

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RESOLUTION #46
WATER METER BID

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to award the bid for the Drive-by Water Meter Reading System to E.J. Prescott, Inc.

RESOLUTION #47
JUNK VEHICLE LETTER

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to approve a town-wide mailing of the unwanted/junk car letter.

RESOLUTION #48
ESSEX SWCD TREE INVENTORY

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to support Essex SWCD in their application for a NYS DEC grant to conduct a tree inventory.

RESOLUTION #49
WATER/SEWER ADJUSTMENTS

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

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RESOLVED to approve adjustments to the following water/sewer accounts: 00357, 10104, and 10153.

RESOLUTION #50
MONTHLY REPORTS

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the both the town clerk's and town court's January reports.

RESOLUTION #51
ENVIRONMENTAL FACILITIES CORPORATION GRANT

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

WHEREAS, Michael Tyler, Town Supervisor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town of Westport obligations under the Engineering Planning Grant Agreement; and

WHEREAS, the Town of Westport authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for Engineering Report for the Inflow & Infiltration issues within their Sewer District and will address the option of groundwater discharge of Wadhams Sewer. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by Michael Tyler, Town Supervisor shall not exceed \$20,000 based upon a total estimated maximum project cost of \$100,000. Michael Tyler, Town Supervisor, may increase this local match through the use of in kind services without further approval from the Town of Westport; and

NOW, THEREFORE, BE IT RESOLVED that the Town of Westport hereby determines that the proposed Engineering Report for Wastewater System Plant Upgrades is a Type II action in accordance with 6 NYCRR Section 617.5 (c) subparagraph(s) 18 and 20 which constitutes the information collection including basic data collection research, water quality and pollution studies, traffic counts, engineering studies, surveys,

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subsurface investigations and soil studies that do not commit the agency to undertake, fund or approve any Type 1 or Unlisted action; routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment and therefore not subject to review under 6 NYCRR Part 617.

RESOLUTION #52
STORAGE CONTAINER/DUMPSTER RENTAL

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the rental of a dumpster and new storage containers for use during the Town Hall renovation.

RESOLUTION #53
APPROVAL OF BILLS

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstract 2A in the amount of \$32,082.30 for Vouchers 2017-65 through 2017-107.

DPW SUPERINTENDENT REPORT – The highway crew was very successful in clearing up the last snowstorm. The employee who was injured in November is now back to work.

SUPERVISOR'S COMMENTS – Supervisor Tyler has contacted National Grid about the telephone poles on Fitzgerald Road and Merrihew Lane.
The Town received a thank you letter from the Heritage House for their annual donation.

RESOLUTION #54
ADJOURNMENT

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On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays

RESOLVED to adjourn the meeting at 7:40 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk