

## **Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**

The meeting was called to order by Supervisor Tyler at 2:30 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Morrison  
Councilperson Viens  
Supervisor Tyler

Others present:

George Hainer, Zoning & Codes Officer  
Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent  
Bill Johnston, Richard Sherman, James Herrmann, Pete DeMola, Mike Sherman,  
Meighan McWilliam, Alan Hipps, Dan Keegan, Chris Maron, Caleb Remillard

**TOWN HALL RENOVATION BIDS** – The following bids were received:

**Contract 1 General Construction:**

High Peaks Carpentry:

Base Bid: \$650,000

Alt 2: \$32,000

The McKernon Group:

Base Bid: \$895,953

Alt 2: \$40,000

Alt 3: \$8,950

Naylor & Breen:

Base Bid: \$1,443,905.73

Alt 1: \$29,344

Alt 2: \$40,010.98

Alt 3: \$8,879.86

**Contract 2 Heating, Ventilation, and Air Conditioning:**

J Hogan Refrigeration & Mechanical:

Base Bid: \$237,000

Alt 1: \$16,000

Rozell East Inc:

Base Bid: \$145,390.30

Alt 1: \$69,813.25

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 2**

**Contract 3 Electrical Wiring and Lighting**

Harold R Clune Electric:  
Base Bid: \$119,000  
Alt 1: \$5,375  
Alt 2: \$445

**Contract 4 Plumbing**

J Hogan Refrigeration & Mechanical  
Base Bid: \$49,000  
Alt 3: \$5,000  
Rozell East Inc:  
Base Bid: \$33,751.89

**PICKUP TRUCK BIDS** – The following bids were received:

Egglefield Bros. Inc: \$26,461  
Goss Dodge: \$28,464  
West Herr: \$27,365

**EXCAVATOR BID** – The following bid was received:

Abele: 89,500 after trade in

**RESOLUTION #235**

**MINUTES DECEMBER 13, 2016**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler  
0 Nays  
1 Abstain Paquette

**RESOLVED** to accept the minutes of the December 13, 2016 Regular Board Meeting as received.

**BEAUTIFUL WESTPORT COMMITTEE** – Chris Maron gave a brief recap of the proposed plan to address the junk car issue. Council members brought up a few of their concerns. Pete DeMola will speak to a few owners of junk cars and publish an article in The Sun. He anticipates that it will be printed in mid January. Supervisor Tyler suggested waiting until after the article is printed before taking any action.

**COMMITTEE REPORTS**

**YOUTH COMMISSION** – There hasn't been a meeting yet. The storage room at the Town Hall has been cleared out.

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 3**

**TOWN HALL RENOVATION** – The Committee will set up a meeting with the architect to discuss the bids.

**RESOLUTION #236**  
**APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 12B in the amount of \$22,350.56 for Vouchers 2016-671 through 2016-684.

**RESOLUTION #237**  
**PLANNING BOARD APPOINTMENTS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote after discussion.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to appoint Robin Severance and Michael Brankman as Planning Board Alternates for terms expiring 12/31/19.

**PLANNING BOARD DISCUSSION** – Chris Maron commented that the Planning Board has made recommendations for members in the past and this seems to go against that. Supervisor Tyler stated that these positions have been open for a long time and that town law gives the Town Board the power to appoint members. Councilperson Page said that the process should be consistent either way.

**RESOLUTION #238**  
**SNOW AND ICE CONTRACT**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 4**

**RESOLVED** to authorize Supervisor Tyler to sign Agreement No. D006803 with the New York State Department of Transportation.

**RESOLUTION #239**  
**BUDGET TRANSFERS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the following budget transfers:  
\$2,000 from 51104.3 General Repairs to 51101.3 General Repairs  
\$6,000 from 51421.3 Snow Removal to 51401.3 Misc. PS  
\$1,500 from 81304.9.47 Treatment/Disp. To 81301.9 Treatment/Disp.  
\$1,200 from 19904.12 Contingency to 83101.12 Administration

**RESOLUTION #240**  
**PLANNING BOARD CLERK**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to hire Julie Schreiber as Planning Board with a start date of January 1, 2017.

**RESOLUTION #241**  
**VACATION CARRYOVER**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Robin Crandall to carry over 50 hours of unused vacation time, George Hainer to carry over 70 hours, and Dennie Westover to carry over 58 hours.

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 5**

**RESOLUTION #242**  
**YEAR END FINANCES**

On a motion by Councilperson Page, seconded by Councilperson Paquette, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED**, pursuant to Article 8 of Town Law, surplus funds, unexpended fund balances and contingent fund monies may be used to pay any and all bills and obligations incurred through December 31, 2016.

**WATER METERS** – 23 water meters are currently not working. They cannot be repaired because the parts are no longer being made. Different companies have been contacted and Supervisor Tyler attended a demo. Board members were given a cost estimate for 100 meters and necessary software.

**RESOLUTION #234**  
**RFP WATER METERS**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to go to RFP for new water meters with a deadline of January 24, 2017 at 2:00 p.m.

**SUPERVISOR'S COMMENTS** – The Elizabethtown-Lewis Emergency Squad sent a letter asking for support of their application for a FEMA grant. The grant would allow them to purchase two power stretchers. Supervisor Tyler will submit a letter of support.

**RESOLUTION #244**  
**EMERGENCY SHELTER AGREEMENT**

On a motion by Councilperson Viens, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 6**

**RESOLVED** to authorize Supervisor Tyler to sign the Shelter Agreement with Westport Central School.

**RESOLUTION #245**  
**PICKUP TRUCK BID**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize Dennie Westover and Supervisor Tyler to review and award the pickup truck bid.

**RESOLUTION #246**  
**EXCAVATOR BID**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the purchase of a used 2013 Terex TW110 Wheeled Excavator from Abele Tractor & Equipment for \$89,500.

**DPW SUPERINTENDENT REPORT**- Dennie suggested sending a letter to the county to thank them for their assistance with fixing the water leak.

**RESOLUTION #247**  
**ORGANIZATIONAL MEETING**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to hold the 2017 Organizational Meeting on January 3<sup>rd</sup> at 3:00 p.m.

**COUNCILPERSONS' COMMENTS** – Councilperson Morrison wished everyone a Merry Christmas and happy New Year.

**Minutes of the Town of Westport Regular Board Meeting on December 23, 2016**  
**Page 7**

**RESOLUTION #248**  
**ADJOURNMENT**

On a motion by Councilperson Paquette, with a unanimous second, the meeting was adjourned at 3:50 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk