

## **Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Morrison  
Councilperson Viens  
Supervisor Tyler

Others present:

George Hainer, Zoning & Codes Officer  
Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent  
James Herrmann, Heidi Sweet, Patricia French, Edward French, Tom Mann

### **RESOLUTION #156 MINUTES AUGUST 23, 2016**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the August 23, 2016 Regular Board Meeting as received.

### **COMMITTEE REPORTS**

**YOUTH COMMISSION** – Ed Mason emailed a report. He wrote that the Bidy Soccer program is off to a great start. The Youth Commission Board had two resignations – Bridgette Blemel and Fabienne Rossi – so they are looking for new members. Ed attended the quarterly County Youth Board meeting and received information about funding opportunities related to the Stop DWI Program and to provide weekend lunches and dinners for kids in need.

**TOWN HALL RENOVATION** – Councilperson Page stated that there was a meeting on September 2<sup>nd</sup> during which the bidding process was discussed. They looked

**Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**  
**Page 2**

at what the bid contracts could entail. Supervisor Tyler commented that there is a new schedule; the project has been slightly pushed back. There was brief discussion on the possibility of waiting until spring, but rates are likely to be better during winter months.

**NEW BUSINESS**

**RESOLUTION #157**  
**APPROVAL OF BILLS**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 9A in the amount of \$145,315.41 for Vouchers 2016-464 through 2016-505.

**MONTHLY REPORTS** – The Supervisor is in receipt of the Town Clerk’s and Town Court’s August reports.

**RESOLUTION #158**  
**WADHAMS RIVERSIDE CEMETERY AGREEMENT**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to accept the license agreement with the Wadhams Riverside Cemetery Associate and authorize Supervisor Tyler to sign the agreement.

**ACCESS ADIRONDACKS MEMORANDUM OF UNDERSTANDING** – The memorandum was presented to supervisors at the county meeting. They would like support of a resolution that is a statement of intent for parties (including municipal government, landowners, citizens, businesses, etc.) to work together to increase recreational opportunities on Adirondack state land. On Councilperson Page’s suggestion, this will be put on hold, allowing council members time to read over the resolution before making a decision.

**Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**  
**Page 3**

**RESOLUTION #159**  
**STANDARD WORK DAY AND REPORTING**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

**RESOLVED** that the Town of Westport hereby establishes the following standard work days for these titles and will report the official to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Name	Social Security Number  (Last 4 digits)	Registration Number	Standard Work Day  (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System  (Y/N)	Days/Month  (based on Record of Activities)
<b>Elected Officials</b>							
Town Justice	William LaHendro		36130136	6	1/1/2016-12/31/2019	N	6.60
Town Clerk	Julie Schreiber		61314894	8	1/1/2016-12/31/2019	N	20
<b>Appointed Officials</b>							
Youth Comm. Director	Edward Mason		61086369	6	1/1/2016-12/31/2016	N	18.77
DPW Superintendent	Dennis Westover		34736207	8	1/1/2016-12/13/2016	Y	N/A
Codes Officer	George Hainer		38898177	8	1/1/2016-12/31/2016	N	20
Dep. Highway Superintendent	Thad Tryon		35714229	8	1/1/2016-12/31/2016	Y	N/A
Water/Sewer Operator, HEO	John Crandall		38998829	8	1/1/2016-12/31/2016	Y	N/A
Water/Sewer Commissioner	Dawn St. Louis		40595324	8	1/1/2016-1/31/2016	Y	N/A
HEO	Thomas White		36627321	8	1/1/2016-12/31/2016	Y	N/A
MEO	Adam Cross		60904398	8	1/1/2016-12/31/2016	Y	N/A
HEO	Kevin Severance		50249150	8	1/1/2016-12/31/2016	Y	N/A
Clerk to the Supervisor	Robin Crandall		39572193	8	1/1/2016-12/31/2016	Y	N/A

**Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**  
**Page 4**

**RESOLUTION #160**  
**BUDGET TRANSFERS**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the following budget transfers:

\$7,690.05 from 1990.4 Contingency to 7110.1 Parks PS \$7,655.05  
7110.4 Parks CE \$35.00  
\$2,373.14 from 7310.4 Youth Program to 7310.1 Youth Program  
\$963.61 from 1990.4 Contingency to 8120.2 Equipment and Capital Outlay

**RESOLUTION #161**  
**BUDGET AMENDMENT**

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to increase expenditure account DA 51122.3 Permanent Improvements by \$23,097.49 to \$124,097.49 and increase revenue account DA3501.3 State Aid/CHIPS by \$23,097.49 to \$124,097.49.

**DPW SUPERINTENDENT REPORT** – Dennie is waiting for a call back from Green Mountain Pipeline regarding a drainage issue at the school. The shop room flooded after water came back up through a drain. Dennie believes the issue may be caused by the roof drainage system and that this could be influencing I&I levels. They have had problems with the old loader, and Dennie got a quote for repairs from Sugar Hill Diesel.

**RESOLUTION #162**  
**LOADER REPAIR**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**  
**Page 5**

**RESOLVED** accept Sugar Hill Diesel's quote of \$581.25 for labor and \$3,581 for parts to repair the loader.

**DPW CONTINUED** – The price of the waste oil furnace has increased \$600 since the last meeting. Supervisor Tyler called the company and they will offer the original price if we purchase immediately.

**RESOLUTION #163**  
**WASTE OIL FURNACE**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to authorize the purchase of a waste oil furnace for an amount not exceeding \$4,499.

**DPW CONTINUED** – There have been a few complaints from residents on Sisco Street regarding their driveways. The highway crew will use blacktop to lessen the severity of the gutter at these locations. The paving on Main Street is finished. Supervisor Tyler stated that the Water Committee will set up a meeting time to discuss issues with water meters.

**SUPERVISOR'S COMMENTS** – Charter Communications sent an informative letter about a new channel they've added. Lyme Adirondack Forest Company sent a letter regarding a dumping issue on Mountain Spring Road. They would like to put gates along the road and need the town's permission to do so. After a discussion, the board decided against the idea. Supervisor Tyler will speak to the Moriah supervisor and inform him of the board's suggestion to install security cameras or to have the area patrolled by police. North Country Life Flight sent a thank you letter for past support and asked that the town continues to make contributions. Soil & Water are working on marking trees for the next timber cut. Dave Reckahn should be at the next meeting to provide more information.

**RESOLUTION #164**  
**BRUSH DUMP**

On a resolution by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

**Minutes of the Town of Westport Regular Board Meeting on September 13, 2016**  
**Page 6**

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to open a brush dump at the Transfer Station on October 29<sup>th</sup> and November 5<sup>th</sup> from 8 a.m. to 12 p.m.

**RESOLUTION #165**  
**MARRIAGE OFFICER**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler  
0 Nays

**RESOLVED** to appoint Michael Tyler as the Town of Westport's Marriage Officer.

**COUNCILPERSONS' COMMENTS** – Councilperson Page suggested that the dump stay open on Wednesdays through the holidays. This will be discussed with Richard before a decision is made. She asked if it's possible to put up a stop sign on the Main Street side of the Main Street and Stevenson Road intersection. Since this is a state road, Supervisor Tyler will contact Mark Bonfey.

George looked at issues with the traffic speed signs. He submitted information to the company and should be able to troubleshoot on site.

Councilperson Viens and Councilperson Morrison recorded pole numbers from every non-working streetlight to send to National Grid.

**PUBLIC COMMENT** – Heidi Sweet thanked the board for acknowledging the work put into the new town signs. There was another contributor, Debbie Pastore, who was not included in the resolution. She will also be sent a thank-you certificate.

**RESOLUTION #166**  
**ADJOURNMENT**

On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 8:05 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk