

Minutes of the Town of Westport Regular Board Meeting on June 14, 2016

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page
Councilperson Paquette
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others present:

George Hainer, Zoning & Codes Officer
Julie Schreiber, Town Clerk
Dennie Westover, DPW Superintendent
Ed Mason, Youth Commission Director
Nancy Decker, Heidi Sweet

RESOLUTION #122 MINUTES MAY 24, 2016

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

4 Ayes Page, Viens, Morrison, Tyler
0 Nays
1 Abstain Paquette

RESOLVED to accept the minutes of the May 24, 2016 Regular Town Board Meeting as received.

PUBLIC COMMENT – Heidi Sweet said that Impeccable Signs will be making the new “Welcome to Westport” signs. She would like two of the sign locations to be changed for better viewing. Permits are required for posting the signs and Supervisor Tyler stated that the exact location needs to be known first. The permits could take up to a month. Councilperson Page said that the old signs mark the Hamlet and if they are going to be moved, we need to make sure they aren’t on someone’s property. Councilperson Page, Heidi, and Dennie Westover will decide on the locations before the permits are filed.

COMMITTEE REPORTS

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YOUTH COMMISSION – Ed Mason gave an update. Bidy Baseball, Improv Theatre, and Creating Writing have all ended for the season. The Summer Program begins on July 5. Ed requested that Vera Martin be hired as Camp Director and Tammy Clark as a counselor. Traci Ploufe resigned from her position on the Youth Commission Board and the board recommended that Keith Lobdell be her replacement. Keith will also be running a summer soccer camp beginning June 27th.

RESOLUTION #123
SUMMER PROGRAM DIRECTOR

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to hire Vera Martin as Director of the Youth Commission Summer Program.

RESOLUTION #124
YOUTH COMMISSION COUNSELOR

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to hire Tammy Clark as a counselor for the Summer Youth Program at \$9.50/hour for 108 hours.

RESOLUTION #125
TRACI PLOUFE RESIGNATION

On a motion by Councilperson Page, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept Traci Ploufe's resignation as a member of the Youth Commission Board, effective July 1, 2016.

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RESOLUTION #126
NEW YC BOARD MEMBER

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to approve the Westport Youth Commission Board's recommendation to add Keith Lobdell as a member of the WYC Board.

TOWN HALL – Supervisor Tyler, Councilperson Viens, and Councilperson Page met with the architect and engineer and went through possibilities. They discussed how to best strengthen the existing building. Supervisor Tyler said that this is a Class B project and the number of people that will be in the building determines what type of ventilation is required.

OLD BUSINESS

WEB PAGE – The designer contacted the supervisor about photographs he needed for the site. A few residents were able to provide photos. Homepage photos will be selected at a later date.

NEW BUSINESS

RESOLUTION #127
APPROVAL OF BILLS

On a motion by Councilperson Page, seconded by Councilperson Paquette, and approved on a roll call vote after discussion.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstract 6A in the amount of \$27,741.65 for Vouchers 2016-314 through 2016-349.

BILLS DISCUSSION – Supervisor Tyler had a few questions about the bills, which were clarified. He also contacted Sam's Club concerning a late charge. The charge was removed and it may be possible to change the billing date to better fit the board meeting schedule.

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HERITAGE HOUSE – Nancy Decker stated that the Heritage House is responsible for maintenance and capital improvement. A fallen wall needs to be repaired and Schelling McKinley was able to provide an estimate. Patching the wall would cost approximately \$1500 and fully replacing it would cost \$5000-8000. Nancy would like the town to help remove the wall. Dennie said that the highway department will help.

DPW SUPERINTENDENT REPORT – Mountain Spring Road is almost ready for blacktop. The Dudley Road intersection will be cleaned up in a day or two and paving will be scheduled with the county. The water/sewer truck isn't running and they are unable to find the problem. They may need to call McGee's or take it to the county for repair. Dennie would like to declare surplus on four items and possibly list them on an auction site.

RESOLUTION #128
DECLARE SURPLUS

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Page, Paquette, Viens, Morrison, Tyler
0 Nays

RESOLVED to declare the air compressor, riding mower, diaphragm sewer pump, and Kohler generator surplus.

TOWN CLERK'S REPORT – The supervisor is in receipt of the town clerk's May report.

TOWN JUSTICE REPORT – The supervisor is in receipt of the town justice May report.

SUPERVISOR'S COMMENTS – Council members were given a copy of the Board of Assessment Review report. Supervisor Tyler would like to create an Economic Development Committee. The committee would consist of the supervisor, local business owners, and members of the APA, IDA, and Town Board.

COUNCILPERSONS' COMMENTS – Councilperson Morrison rode along with Dawn St. Louis last week. He said he was impressed by the technology at the stations and by Dawn's record keeping and housekeeping.

RESOLUTION #129
ADJOURNMENT

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On a motion by Councilperson Morrison, with a unanimous second, the meeting was adjourned at 7:36 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk