

## **Minutes of the Town of Westport Regular Board Meeting on December 22, 2015**

The meeting was called to order by Supervisor Connell at 3:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Viens  
Supervisor Connell  
Excused: Councilperson McCormick

Others present:

Edward Mason, Youth Commission Director  
Julie Schreiber, Town Clerk  
Dennis Westover, DPW Superintendent  
James Herrmann

### **RESOLUTION #199 MINUTES DECEMBER 8, 2015**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

3 Ayes Page, Viens, Connell  
0 Nays  
1 Abstain Paquette

**RESOLVED** to accept the minutes of the December 8, 2015 Regular Town Board Meeting with an addition to the Building Committee Report, which will read “Alan Hipps explained that it is common for initial designs to be held until the state is engaged.”

### **COMMITTEE REPORTS**

**YOUTH COMMISSION** – Ed Mason provided an update, stating that the Dance and Gymnastics program remains strong with 32 participants. Bidy Basketball started on December 1<sup>st</sup> and has 46 participants from grades K-6. On behalf of the Youth Commission, Ed thanked Supervisor Connell for his investment in Youth Commission programs and wished him the best.

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**BUILDING** – Supervisor Connell received Gary Wilson’s contract opinion letter. On the covenant concern, Gary wrote, “It is my understanding that the State intends to record the Preservation Covenant on receipt of the signed contract. It would be my preference that the covenant not be recorded until such time as the project estimates are updated and completed and actual payments are made under the grant.” On the second major concern, Gary wrote, “The potential of a termination by the State exists. It that would occur the Town could find itself in the position of being in the middle of a construction project with legal obligations, a partially completed renovation project and the possibility of having to explore more costly financing options.” He recommended that the town update cost estimates before moving forward with the project.

**RESOLUTION #200**  
**RECOGNITION OF SERVICE**

On a motion by Councilperson Page, with a unanimous second, and approved on a roll call vote.

**WHEREAS**, Evelyn Brant announced her intent to resign from the Planning Board as of January 1, 2016, and

**WHEREAS**, Evelyn has been a member of the Planning Board for 18 years, starting as an alternate in 1998 before being appointed to full member in 2001, and

**WHEREAS**, Evelyn, has been active in many aspects of community life, including serving as an election inspector, treasurer of United Church of Christ, and treasurer of the seed co-op. While employed by Westport Central School, Evelyn was instrumental in getting the non-teaching staff unionized.

**THEREFORE BE IT RESOLVED**, that the Westport Town Board hereby recognizes Evelyn Brant for her service and expresses their sincere thanks for many years of a job well done.

**RESOLUTION #201**  
**VACATION CARRYOVER**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to authorize Robin Crandall to carry over five days, George Hainer to carry over 56.5 hours, and Dennis Westover to carry over nine days of unused vacation time.

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**RESOLUTION #202**  
**YEAR END FINANCES**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED**, pursuant to Article 8 of Town Law, surplus funds, unexpended fund balances and contingent fund monies may be used to pay any and all bills and obligations incurred through December 31, 2015.

**ORGANIZATIONAL MEETING** – Board members will look over the provided list of committee members before the January 5<sup>th</sup> meeting.

**RESOLUTION #203**  
**APPROVAL OF BILLS**

On a motion by Councilperson Page, seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 12B in the amount of \$40,643.81 for Vouchers 2015-655 through 2015-681.

**RESOLUTION #204**  
**SHARED SERVICES AGREEMENT**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to authorize Dennis Westover to sign the one-year Shared Services Agreement with NYSDOT.

**DPW SUPERINTENDENT REPORT** – A representative from Badger would like to give a presentation on water meter upgrades. This will be scheduled after the regular board meeting dates are set at the Organizational Meeting. The new sidewalk machine

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was delivered today. The excavator will go to the county after January 1<sup>st</sup> for preventative maintenance and the county will provide a temporary replacement. Sand and fuel usages are down. The transfer station project is complete.

Councilperson Viens noticed an expired inspection sticker on one of the trucks at the transfer station. Supervisor Connell will contact the county about this.

Councilperson Page commented that the path in the trailer has become narrower and could be dangerous. Dennie stated that the new boxes are bigger and Richard has spoken to the company that provides them. Supervisor Connell will bring this up to Chris Garrow at the county.

**SUPERVISOR'S COMMENTS** – The Kelley property has been cleaned up with help from Jeff Allott. He will invoice the town for his services and then a payment plan will be set up with the owners.

The Lake Champlain-Lake George Regional Planning Board received a state grant. The state currently owes them over one million dollars in reimbursements.

Council members and Dennie thanked Supervisor Connell for his years of service and wished him the best.

**RESOLUTION #205**

**ADJOURNMENT**

On a motion by Supervisor Connell, with a unanimous second, the meeting was adjourned at 3:40 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk