

## **Minutes of the Regular Town of Westport Board Meeting on November 12, 2013**

The meeting was called to order by Supervisor Connell at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilman Tyler (entered at 7:08 p.m.)  
Councilman Paquette  
Councilman Sherman  
Councilman McCormick (entered at 8:04 p.m.)  
Supervisor Connell

Others present:

Sheila Borden, Town Clerk  
Dennis Westover, DPW Superintendent  
George Hainer, Zoning & Codes Officer  
Elizabeth Lee, Director Youth Commission  
James Herrmann, Brian Larose, Nancy Page, Steven Viens

### **RESOLUTION #225 MINUTES OCTOBER 22, 2013**

On a motion by Councilman Paquette seconded by Councilman Sherman and approved on a roll call vote.

3 Ayes Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to approve the minutes of the Regular Meeting of October 22, 2013 as received.

**PUBLIC COMMENT** – None at this time.

### **COMMITTEE REPORTS**

**YOUTH COMMISSION** – Director Lee reported that all is going well. Dance has started with two classes again this year. Basketball is also underway and games will begin in January. The program also has a couple new volunteers. For the ski program we are going to try a one-time sign up time on December 16<sup>th</sup> and get all the paperwork taken care of at that time. She also stated that the school did not fund the talent show for this year so they are looking for someone to take on that role.

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Ms. Lee also asked about the status of the Town Hall renovations and the presence of space for the Youth Commission. She was informed that there is an informational meeting for the public with the architects on December 2, 2013 at 7:00 p.m. here at the Town Hall.

Councilman Tyler entered at 7:08 p.m.

**BOARD OF ASSESSMENT REVIEW (BAR)** Supervisor Connell thanked Nancy Page for agreeing to serve on the committee and thanked Jim Herrmann for his past service and for continuing to serve.

**OLD BUSINESS**

**TIMBER SALE** – The process is moving along.

**HAMLET EXPANSION PROJECT** – Supervisor Connell presented the draft Planned Unit Development Law (PUD) that he received from Matthew Rogers of Saratoga Associates. Mr. Rogers writes in his memo that the Town and APA will need to coordinate on the final draft of this law.

Supervisor Connell recommends that this process be moved along by sending it on to the attorney so that he may start to make the necessary changes in our zoning laws.

Councilman Sherman requested Brian Grissi be asked to come down and go over it with the Board.

Councilman Tyler stated it gives us more area that we can control without APA control-everything but Class A projects.

**RESOLUTION #226**  
**PLANNED UNIT DEVELOPMENT LAW**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved after discussion.

3 Ayes	Tyler, Paquette, Connell
1 Nay	Sherman

**RESOLVED** to send the draft of the Planned Unit Development Law to the attorney to start making changes in our zoning laws.

**WESTPORT REVITALIZATION PROJECT** – River Street Planning & Development has put together a 126-page draft Development Strategy that they will be presenting November 19<sup>th</sup> at 6:00 p.m. It is available at the libraries or on-line on the town's website.

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**BICENTENNIAL CELEBRATION** – Sheila reported that things are moving along. We started developing a schedule of events and our next meeting is set for November 20<sup>th</sup> at 8:30 a.m. We would still welcome volunteers.

**HIGHWAY GARAGE** – Councilman Sherman reported that they have two new members on the committee- Jim Rule from the Fire Department and Rick Rockefeller. The committee will be meeting with VIA on December 2<sup>nd</sup>.

**WADHAMS WASTE WATER TREATMENT PLANT**

Supervisor Connell has signed the agreement with the engineering firm to gather the information for the WQIP application.

**NEW BUSINESS**

**RESOLUTION #227**  
**ADOPT 2014 BUDGET**

On a motion by Councilman Sherman seconded by Councilman Paquette and approved on a roll call vote.

4 Ayes Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to adopt the 2014 Preliminary Budget as the final budget in the amount of \$1,533,359.50.

**NYSERDA APPLICATION – Requires a contact person.**

Once the application is in the system it will work on both new buildings. The first step is naming a person as a contact.

**RESOLUTION #228**  
**NYSERDA APPLICATION**

On a motion by Councilman Sherman seconded by Councilman Tyler and approved after discussion.

4 Ayes Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to authorize the Supervisor to be the contact person on the New Construction Program Application for NYSERDA.

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**BUDGET AMENDMENT** – Amend the 2013 budget for the CHIPS funding

**RESOLUTION #229**  
**CHIPS BUDGET AMENDMENT**

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote.

4 Ayes Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to amend the budget for the increased CHIPS funding as follows:

Increase Highway Revenue Account DA 3501.3 from \$78,400 to \$101,261.80  
and Appropriation Account DA 51122.3 Permanent Improvement to \$101,261.80

**RESOLUTION #230**  
**BUDGET TRANSFERS**

On a motion by Councilman Sherman seconded by Councilman Tyler and approved on a roll call vote.

4 Ayes Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to authorize the budget transfers as follows:

**GENERAL FUND**

\$314.13	From A14601.1 Rec. Mgmt	To. A1910.3 Unall. Insurance
\$278	From A29894.1 Other Educ	To A1220.4 Supervisor CE
\$600	From A14601.1 Rec Mgmt	To A1410.0 Town Clerk PS
\$2,000	From A54101.1 Sidewalk	To A5132.4 Garage CE
\$1,000	From A54101.1 Sidewalk	To A7110.4 Parks

**HIGHWAY**

\$1,831.79	From DA 5112.2 Perm. Impro.	To DA 51104.3 Gen Repairs
\$2,000	From DA 51104.3 Gen Repairs	To DA 5140.4 Brush & Weeds
\$200	From DA 51104.3 Gen Repairs	To DA 51104.3.36 Gen Repairs

\$200            From DA 5110.4.3 Gen Repairs            To DA 51104.3.37 Gen Repairs  
\$1,000        From DA 5142.1 Snow Removal            To DA 5140.1 Misc PS

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**SEWER PLANT REPLACEMENT PHONE**

Comdial replacement phone that works with current system is \$265.00.

**RESOLUTION #231**  
**PURCHASE REPLACEMENT PHONE**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote.

4 Ayes        Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to authorize Supervisor Connell to purchase the replacement phone for the sewer plant at \$265.00.

**TAYLOR ATWELL REQUEST**

**RESOLUTION #232**  
**ATWELL HEALTH INSURANCE BUYOUT**

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote.

4 Ayes        Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to approve the request that he receives a pro-rated payment on the health insurance buy-out option.

**RIGHT OF WAY REQUEST – BILL PALMER**

The Clerk was asked to read Mr. Palmer's request for a right-of-way along the North line of town property next to the Town Highway Department, which would give him access to the western portion of his property for a driveway.

The Highway/Building Committee will meeting on this, review the situation and get back to the Board.

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**TOWN CLERK'S OCTOBER REPORT**

The Supervisor is in receipt of the Town Clerk's October report and supporting documents.

**RESOLUTION #233**  
**APPROVAL OF BILLS**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote.

4 Ayes Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to approve the payment of bills on Abstract 11A for Vouchers 2013-643 through 2013-676 in the amount of \$57,524.61.

**DPW SUPERINTENDENTS REPORT – Dennis Westover**

One truck is ready for plowing now and we are getting one more ready. We have been busy hauling in loads of wallonstonite and getting our pile built up. All of our winter sand has been hauled in from Lewis Quarry. Before the year is out I would like to order a shipment of culvert pipe. My one concern is I'm still waiting for a computer.

Councilman McCormick entered at 8:04 p.m.

**RESOLUTION #234**  
**LETTER OF APPRECIATION**

On a motion by Councilman Tyler with a unanimous second it was moved that Taylor Atwell be recognized for the time and service he provided to the Town.

**SUPERVISOR COMMENTS**

Supervisor Connell asked Mr. Westover to take a look at snowplows crossing the bridge in Wadhams and the visibility-especially with a lot of snow and children walking.

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**RESOLUTION #235**  
**LETTER OF APPRECIATION**

On a motion by Councilman Tyler with a unanimous second and carried to send a Resolution of Appreciation for the replacement of the bridge in Wadhams to NYS Department of Transportation.

**RESOLUTION #236**  
**ADJOURNMENT**

On a motion by Councilman Paquette with a unanimous second the meeting was adjourned at 8:10 p.m.

Minutes respectfully submitted

Sheila A. Borden  
Town Clerk