

## **REGULAR WESTPORT TOWN BOARD MEETING SEPTEMBER 24, 2013**

Supervisor Connell called the meeting to order at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilman Tyler  
Councilman Paquette  
Councilman Sherman  
Councilman McCormick  
Supervisor Connell

Others present:

Sheila Borden, Town Clerk  
George Hainer, Zoning & Codes Officer  
Dennis Westover, DPW Superintendent  
Elizabeth Lee, Director Youth Commission  
Nancy Page, James Herrmann

### **RESOLUTION #184 MINUTES SEPTEMBER 11, 2013**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to approve the minutes as received after correcting Resolution #177 to read the “timber sale to go out to bid”.

### **RESOLUTION #185 MINUTES SEPTEMBER 17, 2013**

On a motion by Councilman McCormick seconded by Councilman Sherman and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to accept the minutes as submitted of the Special Board Meeting on September 17, 2013.

**PUBLIC COMMENT** – none

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**COMMITTEE REPORTS**

**BUILDING RENOVATIONS** – Councilman McCormick reported that the committee has no updates at this time.

**YOUTH COMMISSION** – Director Lee is pleased with the turnout for soccer of 60 youth and is proud to announce a successful tournament at Camp Dudley. Which could not possibly have happened without the efforts of the dedicated volunteers and most especially to Camp Dudley and their staff. She said the quality of the grounds and the extra facilities they made available made this tournament for the youth what it was. Supervisor Connell also stated that the payment Camp Dudley gives to the Town in lieu of taxes allows the Town to provide activities such as this available for the youth.

**RESOLUTION #186  
RESOLUTION OF APPRECIATION**

Councilman Tyler made a motion with a unanimous second that the Town Council, the Westport Youth Commission and the Town of Westport wish to express their appreciation to Camp Dudley and their Staff for the use of their facilities along with the time and energies they put into having their fields ready for the recent soccer tournament. It was a great success and truly enjoyed by all thanks to the efforts of Camp Dudley.

**OLD BUSINESS**

**SOLAR POWER** – Councilman Sherman will explore the process further.

**TIMBER SALE** – The Clerk was asked to read an email from the Forester stating he felt that the attorney for the neighbor was on board with the Town using the old dirt road. They would draw up an agreement that the road would be repaired and would be as good as or better when done upon completion.

**RESOLUTION #187  
TIMBER SALE**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to move forward with timber sale bid after agreement is drawn up with their attorney regarding the road and our attorney agrees.

**HAMLET EXPANSION PROJECT** – Supervisor Connell has still tried to contact Saratoga Associates.

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**CEMETERY OLD ARSENAL ROAD** – Nothing new to report.

**WESTPORT REVITALIZATION PROJECT** – There is no update, the committee did not meet.

**BICENTENNIAL CELEBRATION** – We had a meeting this morning and have decided we need to invite a few more people in. We are continuing to advertise that we are looking for those creative persons to submit artwork depicting something representing Westport’s history over the last 200 years that we will use as our logo. This must be submitted by October 28<sup>th</sup> to the Town Hall. We also now have an email page [westportbicentennial2015@yahoo.com](mailto:westportbicentennial2015@yahoo.com) where people can contact us.

**DPW GARAGE UPDATE & RESOLUTION**

A meeting was held with the Fire District on September 17<sup>th</sup> and an agreement was drawn up which was sent to the Town Attorney. The Clerk was asked to read the suggested agreement between the Town and the Fire District.

**RESOLUTION #188  
AGREEMENT DPW, FIRE DISTRICT GARAGE**

On a motion by Councilman Sherman seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to approved the following resolution between the Town of Westport and the Westport Fire District:

**AGREEMENT FOR TOWN OF WESTPORT AND WESTPORT FIRE DISTRICT COMBINED  
FACILITY FEASIBILITY STUDY**

**RESOLVED** that the Town of Westport enters into an agreement to engineer and Construct a DPW and Fire District Facility.

**WHEREAS**, the Town of Westport (“Town”), & the Westport Fire District (“Fire District”), share a need for a Facility and

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**WHEREAS**, the Town, & Fire District, have determined that the best way to provide such services is through sharing one such facility, herein referred to as the Westport DPW and Fire District Facility; and

**RESOLVED**, as follows:

1. The Town shall be designated as the lead agency, and the Town Supervisor shall be designated as the lead agency contact and contract person. This resolution authorizes the Town Supervisor to execute all financial and/or administrative processes relating to this project including any possible grant program on behalf of the Town in accord with the terms of this resolution.
2. The project shall be known as the Westport DPW and Fire District Facility.
3. The Town and Fire District will share in the cost of the feasibility study at the 50% each.
4. This agreement will be modified and updated, for percentage assignments based on actual square footage of use by each entity, should the Feasibility study be accepted and the Town and Fire District decide to move forward with final design and bidding of the project.

**ASSESSOR UPDATE**

Supervisor Connell reported that it has gone through committee at the Board of Supervisor level.

**NEW BUSINESS**

**COUNTY PAYMENT ON WORKERS COMPENSATION**

Payment made to Essex County on last meetings abstract should have been held and made in January of 2014. Therefore we need to amend the abstract for that same amount of \$8995.81.

**RESOLUTION #189  
AMEND ABSTRACT 9B**

On a motion by Councilman Tyler seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to approve the change to decrease the Abstract by \$8,995.81 the same amount as the Worker's Compensation check to Essex County and attach copy of the voided check to the Abstract.

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**NATIONAL GRID WADHAMS NET METERING**

**RESOLUTION #190  
PAYMENT SW3 FROM SS1**

On a motion by Councilman Sherman seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to authorize the payment of \$990.87 from SS1 to SW3 for net metering of power.

**BUDGET UPDATE** – The latest financials are in the Councilman’s packets.

**RESOLUTION #191  
APPROVAL TO PAY BILLS**

On a motion by Councilman Sherman seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 9C in the amount of \$77,074.25 for Vouchers 2013-547 through Vouchers 2013-589.

**COMPLETE STREETS** - The Town Board was asked to indicate from a list of names any preferences they might have in who to consider to serve on the advisory board.

**RESOLUTION #192  
MEMBERSHIP ON COMPLETE STREETS BOARD**

Councilman Tyler moved seconded by Councilman Sherman and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** that members of the Complete Streets Committee should be legal residents of the Town to serve on the committee.

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**DPW SUPERINTENDENT REPORT & REQUESTS – Dennis Westover**

The CHIPS paving is all complete. There is some shoulder work that needs to be done on the Barber Road and the shimming will be finished this morning. The men have started putting up the wooden walls in the salt shed also.

Mr. Westover would like to put that sand bids out for winter now with them due back for 10/22.

**RESOLUTION #193  
SAND BID**

On a motion by Councilman Tyler seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes      Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to authorize the bidding of 1500 yds. sand for the winter with bids due in the Town Office by 4:00 p.m. on October 22, 2013. The Board reserves the right to reject any and all bids.

**RESOLUTION #194  
RE-BID PICKUP TRUCK**

On a motion by Councilman Paquette seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes      Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to re-bid the 2002 Ford F150 4WD Pickup Truck and to have bids turned in to the Town Office by 4:00 p.m. on October 22, 2013. The Board reserves the right to reject any and all bids.

Mr. Westover will be working out an agreement with the Town of Lewis for the use of grader wing in exchange for grading in the summer.

**SUPERVISOR COMMENTS**

There is a position open on the Board of Assessment Review. If the Board of Assessment Review doesn't have a recommendation for the next meeting we will need to advertise the position.

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**RESOLUTION #195**  
**ENTER EXECUTIVE SESSION**

Councilman Tyler moved to enter Executive Session at 8:27 p.m. for discussion of purchase of property with a unanimous second. Nancy Decker was asked to enter.

**RESOLUTION #196**  
**END EXECUTIVE SESSION**

Councilman Tyler moved to close Executive Session at 8:50 p.m. with a unanimous second.

**RESOLUTION #197**  
**SPECIAL BUDGET MEETING**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

**RESOLVED** to hold the first budget work session on October 3, 2013 at 7:00 p.m.

**RESOLUTION #198**  
**ADJOURNMENT**

On a motion by Councilman McCormick with a unanimous second the meeting was adjourned at 9:00 p.m.

Minutes respectfully submitted

Sheila A. Borden, Town Clerk