

Minutes of the Regular Westport Town Board Meeting on May 8, 2012

Supervisor Connell called the meeting to order at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilman Tyler
Councilman Paquette
Councilman Sherman
Councilman McCormick
Supervisor Connell

Others present:

Sheila Borden, Town Clerk
George Hainer, Zoning & Codes Officer
Dennis Westover, Highway & DPW Superintendent
Katherine Clark, Valley News
James Herrmann, Sue Frisbie, Nancy Page, John McWilliam

RESOLUTION #102 APPROVAL OF MINUTES

On a motion by Councilman Paquette seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to approve the minutes of the regular meeting of April 24, 2012 noting that Councilman McCormick was excused from that meeting.

PUBLIC COMMENT

COMMITTEE REPORTS

YOUTH COMMISSION

Councilman Sherman reported that Director Lee is unable to attend tonight's meeting. The baseball program is up and running with three teams this year. The dance program will be ending with the talent show on May 19th. Golf will be starting in June under the guidance of Councilman McCormick and registration for the summer program has already started. The open basketball on Sunday nights for grades 7-12 was approved by

Minutes of the Regular Westport Town Board Meeting on May 8, 2012
Page 2

the school board. In the Board's packet is a copy of the check that was received from New York State in the amount of \$1,005 that is a cut back of \$95 from what was budgeted.

A coach who is certified has volunteered to offer a one-week soccer clinic for girls in grades 7-12 on August 6-10, 2012 in the evenings.

RESOLUTION #103
AUTHORIZE COACH WARE –GIRLS SOCCER CLINIC

On a motion by Councilman Sherman seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to authorize Kirk Ware to operate a girls soccer clinic August 6-10,2012 for grades 7-12.

RESOLUTION #104
APPOINT STUDENT MEMBERS TO YOUTH COMMISSION

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to approve the appointment of Charlotte Staats and Rachel Abrahamsen as student members to the Youth Commission effective June 2012 and Keragan Viens as an alternate effective June 2012.

TAX COMMITTEE

The Committee met with Supervisor Connell and discussed setting up a Plan of Action for summarizing the tax status of different organizations and they would then present it to the Town Board.

OLD BUSINESS

WOOD BOILER

Supervisor Connell has discussed the bid process with the Attorney for the Town and if the certification isn't received soon then the bids should be rejected.

WADHAMS WATER

We have received a change order to replace the chlorine residual analyzer that hasn't been working at a cost of \$4,300.

RESOLUTION #105

APPROVE CHANGE ORDER M-CO.03 CHLORINE RESIDUAL ANALYZER

On a motion by Councilman Sherman seconded by Councilman Tyler and approved on a roll call vote after discussion.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to authorize Supervisor Connell to sign the Change Order M-CO.03 in the amount of \$4,300.

HIGHWAY GARAGE

OIL WATER SEPARATOR – We are still waiting to hear from Peter Gibbs.

TOWN HALL BUILDING UPDATE

A Request for Proposal for a Feasibility Assessment has been put together by Bill Johnston on the Town Hall building. This could be advertised with a deadline to receive proposals and specifications that could be available by email or on the website.

Minutes of the Regular Westport Town Board Meeting on May 8, 2012
Page 4

RESOLUTION #106
RFP'S ON TOWN HALL FEASIBILITY ASSESSMENT

Councilman Sherman moves seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to advertise the requests for proposals from architectural firms to assess the feasibility of continuing to use the present town office building as town offices and to return those RFP's to the Town of Westport on June 26th by 4:00 p.m. Specifications are available by email from johnst@westelcom.com and the website www.westportny.net/projects.asp.

HAMLET EXPANSION UPDATE

The Steering Committee was scheduled to meet on April 30th to discuss the Hamlet Expansion Update but we did not hear from anyone.

NEW BUSINESS

CEMETERY-OLD ARSENAL ROAD

Sue Frisbie spoke to the Board about the possibility of cleaning up the abandoned cemetery on Old Arsenal Road and identifying the graves that are there. This will be looked into.

RESOLUTION #107
ATWELL PROMOTED TO MEO

On a motion by Councilman Sherman seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to approve the appointment of Taylor Atwell to the union scale of a MEO since he has received his CDL license effective with the next pay period on 5/14/2012.

BOARD OF ELECTIONS REQUEST FOR BUILDING ACCESS

The Board of Elections has requested a key for access to the building when setting up their equipment at poll sites.

Minutes of the Regular Westport Town Board Meeting on May 8, 2012
Page 5

RESOLUTION #108
KEY FOR BOARD OF ELECTIONS

On a motion by Councilman Tyler seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to approve a key being given to the Board of Elections.

FRIENDS OF WADHAMS REQUEST

The Clerk read a letter from the Friends of Wadhams, a new volunteer group interested in the quality of life in their hamlet. They are concerned with the maintenance of the park and its facilities and at their first meeting came up with three primary topics: maintenance, access and new facilities. They requested support from the Town for paint or stain for the shed, discussion for ditching for lawn expansion and a mowed path to the new access. There was consensus on the Board to get them stain for the buildings and to find out if they wanted pea stone under the playground or if they wanted to work up the wood chips.

COOPERATIVE EXTENSION REQUEST

Cornell Cooperative Extension has requested approval of a resolution in support of renovations to the Extension Building.

RESOLUTION #109
SUPPORT FOR RENOVATIONS OF THE CORNELL COOPERATIVE
EXTENSION

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote the following resolution was approved.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

Whereas, The Cornell Cooperative Extension Building houses the Cornell Cooperative Extension Association of Essex County, The Essex County Soil and Water Conservation District, and the Essex County Agricultural Society (Fair) who collectively employ as many as 23 people; and,

Minutes of the Regular Westport Town Board Meeting on May 8, 2012
Page 6

Whereas, the Cornell Cooperative Extension Building, due to general deterioration from 85 years of use, is in need of renovations to improve energy efficiency, to improve the suitability of the building for office and meeting space, and to provide handicapped access; and,

Whereas, the Cornell Cooperative Extension Building is an historic building included in the National Register Historic District of the Essex County Fairgrounds, and as such contributes to the character and charm of Westport and thus is an asset to the Town; and

Whereas, the agencies in this building contribute significant educational and economic development programs; and,

Whereas, Cornell Cooperative Extension received funding and had an architect produce a plan that addresses the identified needs; and,

Whereas, the Cornell Cooperative Extension – Essex County staff, board members, and volunteers are interested in pursuing additional funding to address the identified needs;

Now Therefore Be It Resolved, that the Town Board of the Town of Westport strongly supports renovation of the Cornell Cooperative Extension Building in order to provide a safe, efficient, and legally compliant work and meeting place, and in order to preserve this important historic resource in the Town of Westport, and County of Essex.

TOWN CLERK’S APRIL REPORT

Supervisor Connell is in receipt of the Town Clerk’s April report and supporting documents.

RESOLUTION #110
APPROVAL OF BILLS

On a motion by Councilman McCormick seconded by Councilman Paquette and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to approve the payment of bills on Abstract 5A for Vouchers 2012-276 through 2012-300 in the amount of \$12,100.08.

DPW SUPERINTENDENT REPORT & REQUEST – DENNIS WESTOVER

We are in receipt of a letter from the State of New York notifying us of our CHIPS balance of \$78,466.15. The second notice we received is from Dig Safely New York reminding us that all members of Dig Safely New York must use the APR system as of May 31, 2012. The third paper is a spreadsheet on the cost comparisons of the electric bills at the Marina pump station and the Worman Road pump station. Whatever goes through Worman station also then goes through the Marina station and Worman costs us considerably more. The pump is inadequate at Worman and we should consider replacing it.

RESOLUTION #111
BID FOR PUMP STATION AT WORMAN ROAD

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote after discussion.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to go out to bid two ways as a pump station alone or pump station with a generator and the bids have to be turned in to the Town Clerk by 4:00 p.m. on June 12, 2012.

There are three broken hydrants in Town and the quotes for kits to fix them are \$1,000 each or \$1,800 new.

RESOLUTION #112
AUTHORIZATION TO PURCHASE HYDRANT KITS

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to authorize the DPW Superintendent to purchase 3-hydrant repair kits not to exceed \$3,000.

Minutes of the Regular Westport Town Board Meeting on May 8, 2012
Page 8

I also received three RFP's on culvert pipe that we need and I would recommend purchasing them from Begor's Supply.

RESOLUTION #113
AUTHORIZATION TO PURCHASE CULVERTS

On a motion by Councilman Paquette seconded by Councilman Tyler and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell
0 Nays

RESOLVED to authorize the purchase of culverts in the amount of \$2,654.77 from Begor's Supply of Mooers, NY.

SUPERVISOR'S COMMENTS

We received the check in the amount of \$4,800 from Mountain Lake Services.

COUNCILMEN'S COMMENTS

Councilman Tyler wanted to know if anything was going to be done about the noise with the condensation in the pipe at the sewer plant.

Councilman Sherman stated the Youth Commission thought the doors to the back room were in the other storage room. Mr. Westover would check on that.

RESOLUTION #114
ADJOURNMENT

On a motion by Councilman Tyler with a unanimous second the meeting was adjourned at 8:52 p.m.

Minutes respectfully submitted
Sheila Borden, Town Clerk

