

## **Minutes of the Town of Westport Regular Board Meeting on April 12, 2016**

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Viens  
Supervisor Tyler  
Excused: Councilperson Morrison

Others present:

George Hainer, Zoning & Codes Officer  
Julie Schreiber, Town Clerk  
Dennie Westover, DPW Superintendent  
Ed Mason, Youth Commission Director  
James Herrmann, Gladys Siarkowski, Philip Siarkowski, Heidi Sweet, David Golembeck

### **COMMITTEE REPORTS**

**YOUTH COMMISSION, ED MASON** – Basketball ended last month and the teams received multiple trophies, including a sportsmanship award. Ed would like to display these, either at the Town Hall or the school. He attended a Youth Board/Planning Committee Meeting and submitted all necessary Department of Health paperwork for the Summer Program. The Youth Commission Board would like to add Jennifer Olcott as a member and treasurer. There may be an issue of residency; Ed believes that she lives in Elizabethtown. Supervisor Tyler mentioned that there have been issues in the past with having board members that live out of town. He stated that she would still be able to be on the board, but could not be a voting member. Ed will look into this before further action is taken.

### **RESOLUTION #89**

#### **YOUTH COMMISSION SUMMER STAFF**

On a motion by Councilperson Page, Seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes      Page, Paquette, Viens, Tyler  
0 Nays

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**RESOLVED** to hire the following staff for the 2016 Summer Youth Program:  
Counselors: Jessie Misarski, Sevi Thorne, Sienna Fleury, Sierra Pribble, and Renee Reynolds.  
Counselors-in-Training: Jeannette Staats, Kristina Keech, and Kaiden Sears.

**TOWN HALL PROJECT** – The Committee met with the structural engineer and architect from VIA. An interior design plan was chosen and is being drawn up.

**RESOLUTION #90**  
**MINUTES MARCH 22, 2016**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to accept the minutes of the March 22, 2016 Regular Town Board Meeting as received.

**OLD BUSINESS**

**WADHAMS WASTEWATER PROJECT** – A letter was sent to the DEC and we are waiting for a response. It may be possible to receive additional grant funding.

**NEW BUSINESS**

**RESOLUTION #91**  
**BUDGET TRANSFER**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to authorize the transfer of \$1,500 from 1990.4 Contingency to 2989.4 Other Education.

**DEFERRED COMP PLAN** – Supervisor Tyler stated that the plan is offered at the County and in most towns in Franklin County. It is entirely optional for employees. Councilperson Page said that there is no match from the town. According to her research, there is a small management fee (a yearly charge and a percentage of the balance).

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**RESOLUTION #92**  
**NYS DEFERRED COMPENSATION PLAN**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**WHEREAS**, the Town of Westport wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the “Plan”) for voluntary participation of all eligible employees; and

**WHEREAS**, the Town of Westport is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law and

**WHEREAS**, the Town of Westport has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Finance Law of the State of New York; and

**WHEREAS**, the purpose of the Plan is to encourage employees to make and continue careers with the Town of Westport by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

**NOW, THEREFORE, IT IS HEREBY:**

**RESOLVED**, that the Town of Westport hereby adopts the Plan for the voluntary participation of all eligible employees; and its further

**RESOLVED**, that the appropriate officials of the Town of Westport are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

**RESOLVED**, that the Administration Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

**RESOLUTION #93**  
**DUDLEY ROAD CLOSURES**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

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4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to grant Camp Dudley's request to close a portion of the Dudley Road on July 23, 2016 and August 20, 2016 from 12 p.m. to 9:30 p.m.

**RESOLUTION #94**  
**TOWN HALL PROJECT DESIGNATION**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

3 Ayes Page, Viens, Tyler  
1 Nay Paquette

**WHEREAS**, the Town of Westport is undertaking an Action to fund the Westport Town Hall Community Center Renovation Project, and

**WHEREAS**, classification of this action is required under the State Environmental Quality Review Act (SEQRA article 8 of the Environmental Conservation Law) SEQR regulation, Part 617 of 6NYCRR, and

**WHEREAS**, Section 617.5 Lists actions that are type II actions not subject to SEQRA review, and

**WHEREAS**, these actions on the type II list have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law, article 8, and

**WHEREAS**, in no case, will the Project have a significant adverse impact on the environment based on the criteria contained in section 617.7 (c), and

**WHEREAS**, not a Type I action as defined in section 617.4 more specifically part 617.4(9) as this action is seeking preservation of the facility, and

**WHEREAS**, this action qualifies under the type II list part 617.5 (C) (2) Replacement, rehabilitation, or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that based on 6NYCRR 617.5 The Westport Community Center Renovation Project will be classified as a Type II action for the purposes of the State Environmental Quality Review thereby concluding the SEQR review process.

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**RESOLUTION #95**  
**NY RURAL WATER ASSOCIATION DUES**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to authorize the payment of \$272 for a membership renewal with the New York Rural Water Association.

**DPW SUPERINTENDENT REPORT** – The security cameras at the beach house are working and the docks are complete. They will be installed when the lake reaches the proper level. Blacktop bids are in. The cost of both blacktop and topcoat are down approximately \$10/ton from last year. The town should also receive an additional \$20,000-30,000 in CHIPS funding.

**RESOLUTION #96**  
**EXPENDITURE OF HIGHWAY MONEYS**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to authorize the expenditure of funds, pursuant Section 284 of the Highway Law, per the two agreements with Essex County for the sum of \$93,982.00.

**DPW REPORT CONTINUED** – The County does have contracts for fire extinguishers and generators. Dennie asked that they send that information to towns. There have been problems with the pump station at the marina. Ace Electric will be checking tomorrow and will do a yearly voltage test/inspection at the same time. To meet the County's required salt quota, the town will need to purchase an additional 135 tons (at \$68/ton). The Town of Essex needs to purchase 400 tons, but they lack storage space. Dennie has offered to store their salt for the summer. Dennie received a quote from the county to replace all 41 signs on the Dudley Road. He would like to do one road each year until all signs meet current regulations. Supervisor Tyler stated that he wasn't comfortable approving this without knowing which part of the budget would fund it. Dennie stated that there is a budget line that would cover this, but he couldn't recall which.

**RESOLUTION #97**  
**REPLACEMENT OF SIGNS ON DUDLEY ROAD**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to approve the replacement of 41 signs on Dudley Road for #3,001.54, pending funding is available in the necessary account.

**DPW REPORT CONTINUED** – A Wadhams resident is claiming that they are getting sewer gas in their home. A smoke test will be done; residents will be informed by letter prior to testing. Dennie will miss the next meeting to attend a Highway class in Malone. The department is currently down a man and will be for at least two months. Supervisor Tyler mentioned the possibility of having a part-time laborer for summer and will do research on that.

**TOWN CLERK'S REPORT** – The supervisor is in receipt of the Town Clerk's March report.

**RESOLUTION #98**  
**APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Tyler  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 4A in the amount of \$39,618.49 for Vouchers 2016-212 through 2016-242.

**SUPERVISOR'S COMMENTS** – A homeowner on Bessboro Lane spoke with Supervisor Tyler about "children playing" signs. Dennie stated that the county doesn't like to put them up because it's a liability issue. The owners could ask troopers to patrol the road or they could report individuals who are speeding. The supervisor has a meeting with the Fire Commissioner and will bring them information on an offer on the Exxon property.

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**COUNCILPERSON'S COMMENTS** – Councilperson Paquette asked about fixing the signs near the Post Office. Dennie said that they will be fixed when the sweeping is done. Councilperson Page commented about the Dudley signs, stating that it's better to anticipate these expenses and put them in the budget.

**PUBLIC COMMENT** – Jim Herrmann asked about the Transfer Station hours. Starting tomorrow, it will be open on Wednesdays. David Golembeck spoke about an issue with tax discounts. Westport currently offers discounts for veterans and seniors under a certain income. He would like to know why we don't offer a disability discount that he saw on the County website. Supervisor Tyler will speak with the assessor and do some research on this.

**RESOLUTION #99**  
**ADJOURNMENT**

On a motion by Councilperson Paquette, with a unanimous second, the meeting was adjourned at 8:08 p.m.

Minutes respectfully submitted,

Julie Schreiber, Town Clerk