

## **Minutes of the Regular Meeting of the Westport Town Board on February 11, 2014**

Supervisor Connell called the meeting to order at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Supervisor Connell on behalf of the Town Board welcomed Councilperson McCormick back after a lengthy illness and wished him continued success.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Viens  
Councilperson McCormick  
Supervisor Connell

Others present:

Sheila Borden, Town Clerk  
George Hainer, Zoning & Codes Office  
Dennis Westover, DPW Superintendent  
Shami McCormick, James Herrmann

### **RESOLUTION #49 MINUTES JANUARY 28, 2014**

On a motion by Councilperson Paquette seconded by Councilperson Viens and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to accept the minutes of January 28, 2014 as presented after correcting Resolution #42 to read for the purpose of having three-dimensional drawings made...

**PUBLIC COMMENT** – none

### **COMMITTEE REPORTS**

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**BUILDING RENOVATION** – There will be a committee meeting of the Fire District and DPW Building Committee on February 19<sup>th</sup> at 9:00 a.m.

On February 24<sup>th</sup> at 7:00 p.m. at the Town Hall there will be a public meeting on the Town Hall Restoration and on the Fire District and DPW Building with the architects.

Councilperson Page asked if the Town Board would support the \$5,000 NYSERDA Grant. After discussion there was consensus that if an analyst was selected and a scope of work was set out that they would pass a resolution of general support.

Councilperson Viens had a meeting on storm water deflection using landscaping which he hoped to have figures ready for the 24<sup>th</sup> meeting.

### **UPDATING COMMITTEE ASSIGNMENTS**

Manpower – Steve Viens & Russ Paquette  
Water – Steve Viens & Russell Paquette  
Buildings – Russ Paquette & Steve Viens  
Highway – Russell Paquette & Steve Viens  
Insurance – Russell Paquette & Steve Viens  
Youth Commission – Steve Viens & Russell Paquette  
Control of Animals – Russell Paquette & Steve Viens  
Sludge Management – Russell Paquette & Steve Viens  
Labor Management – Steve Viens & Russell Paquette  
Archival Committee – Sheila Borden & Robin Crandall

NOTE: Supervisor is ex-officio to all committees. First person named is considered to be chairperson of that committee.

### **RESOLUTION #50**

#### **UPDATE COMMITTEE ASSIGNMENTS**

On a motion by Supervisor Connell seconded by Councilperson Page and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** that the above committee structure remain the same except for the following three committees:

Buildings – Nancy Page & Dan McCormick  
Insurance – Nancy Page & Dan McCormick  
Youth Commission – Steve Viens & Nancy Page

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**OLD BUSINESS**

**WESTPORT REVITALIZATION PROJECT** – Charles Russell & Dee Carroll are attempting to get their committees together to see where they stand and see where things are with the fairgrounds.

**BICENTENNIAL COMMITTEE** – Sheila reported that they had a brief meeting on Monday and their next regular meeting will be on Monday Feb. 24<sup>th</sup> at 3:30 p.m. at the Town Hall. We have received our first initial order of t-shirts for our preview and they are on display in the Town Clerk's office. A special thank you goes out to Ingrid Roemischer for the wonderful design she made for our shirts and other memorabilia.

We hope to have a location in Westport that we will be using as our headquarters as our items for display and files are increasing.

**NEW BUSINESS**

**BOARD OF ASSESSMENT REVIEW** - The Board of Assessment Review is still looking for someone to serve on that committee. Anyone that is interested should contact Nancy Decker.

**RESOLUTION #51**  
**SNOW & ICE CONTRACT WITH STATE**

On a motion by Councilperson Paquette seconded by Councilperson Viens and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to authorize Supervisor Connell to sign the Snow and Ice Agreement D006803 in the amount of \$45,808.85.

**RESOLUTION #52**  
**NYS LAND PURCHASE WADHAMS**

On a motion by Councilperson Viens seconded by Councilperson Paquette and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** that the Town Board designate the Supervisor to execute the closing papers on its behalf for the land purchase agreement, to accept the money of \$3,000 and to ratify the agreement PIN 180846201 with the State of NY.

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**RESOLUTION #53**  
**LEASE AGREEMENT – TOWN HALL – BOARD OF ELECTIONS**

On a motion by Councilperson Paquette seconded by Councilperson McCormick and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to authorize the Supervisor to sign the Lease Agreement with the Essex County Board of Elections for the use of the Building for \$1.00.

**FEDERATED CHURCH CONTRACT** – There is nine years left on the contract between the Town and the Federated Church on the Church property. It was the consensus of the Town Board to make an offer of \$1.00 to purchase the property known as the Heritage House.

**BARBER HOMESTEAD REQUEST** – Billie Marsh on behalf of Barber Homestead Park requested a credit for some of the billed usage of water due to a water leak. This was tabled for further information.

**RESOLUTION #54**  
**FISH & GAME CLUB USE OF BUILDING**

On a motion by Councilperson Paquette seconded by Councilperson Page and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to allow the Fish & Game Club to hold their monthly meetings at the Town Hall on the second Monday of every month for the months of December, January, February, March and April at 7:00 p.m.

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**RESOLUTION #55**  
**APPROVAL OF BILLS**

On a motion by Councilperson Paquette seconded by Councilperson Viens and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 2A for Vouchers 2014-86 through 2014-136 in the amount of \$45,685.60.

**DPW SUPERINTENDENT REPORT – DENNIS WESTOVER**

The NYS Highway Superintendent Association asked OGS to contact all Towns to remind them of the price increase that goes into effect if you are delivered quantities over 120% of your filed salt requirement. We are at our quota now.

On March 5<sup>th</sup> I will be going to the Advocacy Day in Albany.

The Chips funds have been allocated and they match the budgeted 2013-14 figures.

The crew have been brush cutting and continue snow plowing.

I have looked again at the OGS paperwork for federal surplus property and discussed this with Dan. A trip down to look at what is there is really necessary.

**SUPERVISOR’S COMMENTS**

With the Governor pushing for savings, I am going to spend my next 22 months evaluating every department for ways to streamline and to save. This will begin in March and I will come up with a list of items to discuss, objectives for each area, etc. I’ll start first with Youth Commission.

**Councilperson’s Comments**

Councilperson McCormick expressed his thanks to Ingrid Roemischer for the fine work that she did with the logo for the Bicentennial.

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**RESOLUTION #56**  
**NATIONAL GRID ENERGY AUDIT**

On a motion by Councilperson Paquette seconded by Councilperson Viens and approved on a roll call vote.

5 Ayes      Page, Paquette, Viens, McCormick, Connell  
0 Nays

**RESOLVED** to authorize George Hainer to work with National Grid on the energy audit on the sewage treatment plant.

**RESOLUTION #57**  
**ADJOURNMENT**

On a motion by Councilperson Paquette with a unanimous second the meeting was adjourned at 8:30 p.m.

Minutes respectfully submitted

Sheila Borden, Town Clerk