

## **Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**

The meeting was called to order by Supervisor Connell at 3:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were:

Councilperson Page  
Councilperson Paquette  
Councilperson Viens  
Supervisor Connell

Councilperson McCormick via telephone

Others present:

Julie Schreiber, Town Clerk  
George Hainer, Zoning & Codes Officer  
Dennis Westover, DPW Superintendent  
Elizabeth Lee, Youth Commission Director  
James Herrmann

### **RESOLUTION #32 MINUTES JANUARY 13, 2015**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to accept the minutes of the January 13, 2015 Regular Town Board Meeting, correcting the DPW report to read that the first water test was “close to the parameter” rather than “failed”.

### **COMMITTEE REPORTS**

**BUILDING COMMITTEES** – There will be a meeting for the Town Hall project in March. Supervisor Connell will meet with Bruce Misarski concerning the DPW/Fire project.

**YOUTH COMMISSION** –

### **RESOLUTION #33 YOUTH COMMISSION APPOINTEES**

**Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**  
**Page 2**

On a motion by Councilperson Page, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**WHEREAS**, The New York State Office of Children and Family Services mandates in Law 420 Article 16, the yearly appointment or reappointment of a person to act as a representative on the County Youth Board/Planning Committee take place, and

**WHEREAS**, also in Executive Law 420 Article 16, a municipality receiving Office of Children and Family Services funds must appoint a Youth Commission. Now therefore,

**BE IT RESOLVED** that the Town of Westport appoints Elizabeth Lee, 53 Champlain Ave., Westport NY, 518-962-4756, to act as the Official Representative for the Town of Westport on the Youth Board/Planning Committee and that Jeff Schwoebel, NYS Rte. 22, Westport NY, 518-962-8567, shall act as her alternate, and

**BE IT FURTHER RESOLVED** that the Town Board of the Town of Westport appoints the following to serve on the Youth Commission:

Bridgette Blemel, 929 NYS Rte 22, Wadhams, 962-4392, EMS Dispatcher  
Meredith King, 111 Sisco Street, Westport, 962-4908, Registered Nurse  
Traci Ploufe, 101 Champlain Ave, Westport, 962-2203, Mental Health Counselor  
Heather Reynolds, 2554 County Rte 10, Westport, 572-0337, RN  
Fabienne Rossi, 791 NYS Rte 22, Wadhams, 962-2032, School Counselor  
Dannielle Schwoebel, NYS Rte 22, Wadhams, 962-8567, Student  
Jeff Schwoebel, NYS Rte 22, Wadhams, 962-8567, Contractor  
Kristine Stephens, 152 Morrison Road, Westport, 962-4407, Coordinator  
Sydney Mitchell, 135 Mullen Bay Lane, Westport, Student Liaison  
Nancy Page, Stevenson Road, Westport, Town Board Liaison  
Steve Viens, Eagle Lane, Westport, Town Board Liaison  
Sue Russell, Ledge Hill Road, Westport, WCS Board Liaison

**ALSO, BE IT FURTHER RESOLVED**, that the Town Board of the Town of Westport authorizes the Director of the Essex County Youth Bureau to sign amendments of no increase/no decrease in State Aid for said municipality, and that the Director of the Youth Bureau has agreed to return copies of the amendments to the municipality, and

**BE IT FURTHER RESOLVED** that the Clerk of this Board shall submit a copy of this resolution to the Essex County Youth Bureau, Essex County Government Center, Elizabethtown, NY 12932.

**Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**  
**Page 3**

**RESOLUTION #34**

**PARTICIPATION IN YOUTH COMMISSION PROGRAM**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to approve the following resolution:

**WHEREAS**, Town of Westport has again decided to run a youth service program, and

**WHEREAS**, the Town of Westport has approved the appointment of its Youth Commission members and,

**WHEREAS**, the Youth Commission has been authorized to expend at least \$2,000 to cover the 50/50 match required by the New York State Office of Children and Family Services, therefore,

**BE IT FURTHER RESOLVED**, that the Town of Westport approved the 2015 application and authorized the Youth Commission to expend at least \$2,000 for the 2015 youth services program(s), and

**BE IT FURTHER RESOLVED**, that the clerk send a copy of this resolution to the Essex County Community Resources office, 7533 Court Street, Elizabethtown, NY 12932.

**YOUTH COMMISSION** – The proposed constitution will be acted on in the next meeting. The basketball and ski programs are going well. There will be a tubing trip on February 3<sup>rd</sup> and a skating party on February 14<sup>th</sup>.

**OLD BUSINESS**

**TOWN BEAUTIFICATION** – The committee is concerned about junk cars around town. In the past, the town has advertised for scrap metal and arranged pick up for those interested. This seems to be the probable solution and would be more practical than taking individuals to court.

**PLANNING BOARD/ZBA APPOINTMENTS** – No applications have been received. Anyone interested in becoming a member should submit a letter of interest to the town.

**Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**  
**Page 4**

**HERITAGE HOUSE** – The town attorney will contact the Heritage House’s attorney to discuss contract concerns.

**RESOLUTION #35**  
**WADHAMS WASTEWATER IMPROVEMENT PROJECT**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to authorize the items listed below pursuant to the Bond Acts enacted in 1965, 1972 and 1996 and the Environmental Protection Fund, as well as federal grant awards available for such projects.

**WHEREAS**, The Town of Westport herein called the “Municipality”, after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the “Project”, is desirable, is in the public interest, and is required in order to implement the Project; and

**WHEREAS**, the Environmental Conservation Law (“ECL”) authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

**NOW, THEREFORE, BE IT RESOLVED** by the Town Board

1. That Daniel W Connell, Town Supervisor, or such person’s successor in office, is the representative authorized to act in behalf of that Municipality’s governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality’s governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project’s field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation
4. That this Resolution take effect immediately.

**Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**  
**Page 5**

**SCHOOL CONTRACT** – The contract was sent to the insurance agent, who didn't have any recommended changes, and will now be sent to the town's attorney.

**NEW BUSINESS**

**SCRAP METAL** – The town received scrap metal pick up proposals from All Metals Recycling and New England Quality Service. Dennie recommended the latter, which offers a higher price per ton and no-charge scrap removal (All Metals would charge \$200 per haul).

**RESOLUTION #36**  
**SCRAP METAL CONTRACT**

On a motion by Councilperson Viens, seconded by Councilperson Page, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to enter into a three-year contract with New England Quality Service, Inc.

The Supervisor is in receipt of the Town Clerk's December 2014 report.

**RESOLUTION #37**  
**APPROVAL OF BILLS**

On a motion by Councilperson Paquette, seconded by Councilperson Viens, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to authorize the payment of bills on Abstract 1B in the amount of \$36,883.24 for Vouchers 2015-45 through Vouchers 2015-66.

**DPW SUPERINTENDENT REPORT** – Dennie provided the board with a report of sand and salt usage. The governor sent a thank you letter and medallion for assistance during the November snowstorm in Buffalo. The medallion will be given to Thad. PESH sent a report of their findings from a recent consultation. A few safety and health hazards were identified, one of which has already been resolved. A report of how these hazards are corrected will be returned to PESH. A TV and DVD player have been purchased and training videos should arrive soon. The generator that was previously stored at the Town Hall has been repaired and will now be stored at the shop.

**Minutes of the Regular Town of Westport Board Meeting on January 27, 2015**  
**Page 6**

**RESOLUTION #38**  
**AMENDMENT OF RESOLUTION #237**

On a motion by Councilperson Viens, seconded by Councilperson Paquette, and approved on a roll call vote.

4 Ayes Page, Paquette, Viens, Connell  
0 Nays

**RESOLVED** to amend Resolution #237 (October 28, 2014) to change the length of the abandoned Spear Road from 0.02 miles to 0.12 miles.

**SUPERVISOR'S COMMENTS** – Supervisor Connell thanked Nancy Page for her help taking down the town's Christmas lights. Steve Grimm will attend the next meeting. No problems were found during the air quality test and a polarity test will be done on Friday. George Hainer has submitted the Annual Financial Report. A notice of completion will be published in the newspaper.

**RESOLUTION #39**  
**ADJOURNMENT**

On a motion by Councilperson Paquette, with a unanimous second, the meeting was adjourned at 4:10 p.m.

Minutes respectfully submitted,  
Julie Schreiber, Town Clerk