

**WESTPORT FIRE DISTRICT & WESTPORT TOWN BOARD**  
**SEPTEMBER 17, 2013**  
**SPECIAL MEETING MINUTES**

The meeting was called to order by Supervisor Connell at 6:35 P.M.

Members present on a roll call were:

Councilman Tyler  
Councilman Paquette  
Councilman Sherman  
Councilman McCormick  
Supervisor Connell

The Westport Fire District Board of Commissioners Chairperson Dan Faber called the Fire District meeting to order at 6:36 PM with the following members present:

Commissioner Marlene Westover  
Commissioner John Crandall  
Commissioner Dan Faber  
Commissioner Bruce Misarski  
Commissioner Chuck Manon  
Treasurer, Gordon Decker  
Secretary, Robin Crandall

Others present:

Jim Bullard  
Paul Mahoney  
Ben Sudduth,

Supervisor Connell briefly explained that the Joint Building Committee has made the recommendation to hire VIA (Vermont Integrated Architecture, PC) for Design services at the cost of \$22725.00.

**AGREEMENT FOR TOWN OF WESTPORT AND WESTPORT FIRE DISTRICT COMBINED FACILITY FEASIBILITY STUDY**

Discussion on the Agreement for Town of Westport and Westport Fire District Combined Facility Feasibility Study and some suggested word changes that are necessary. Supervisor Connell will take the agreement to the Town Attorney for his opinion.

## **PROJECT BILLING**

Discussion was held on how the billing for the Joint Building Feasibility Study is going to work. It was decided that the bills at this time be split 50/50 and adjustments will be at such time as there is a better idea of the square footage for each entity. The Town Board as lead agency will pay the bills in full and then will submit a voucher for payment for the Fire Districts share.

## **RESOLUTION #182 HIRE VERMONT INTEGRATED ARCHITECTURE**

On a motion by Councilman Sherman seconded by Councilman McCormick and approved on a roll call vote.

5 Ayes Tyler, Paquette, Sherman, McCormick, Connell  
0 Nays

Resolved to hire VIA (Vermont Integrated Architecture, PC) for the Joint Building Design Services at the cost of \$22725.00 subject to the Fire Districts approval.

**MOTION** by Commissioner Misarski to higher VIA (Vermont Integrated Architecture, PC) for the Joint Building Design Services at the cost of \$22725.00 second by Commissioner Crandall. Carried.

## **RESOLUTION #183 ADJOURNMENT**

Councilman Paquette moved to adjourn at 7:11 p.m. second by Councilman Tyler and carried unanimously.

**MOTION** to adjourn at 7:12 by Commissioner Misarski, second by commissioner Manon. Carried.

Minutes respectfully submitted

Robin Crandall  
Secretary to Board of Fire Commissioners