

The meeting was called to order by Supervisor Tyler at 3:00 p.m.

Members present on a roll call were:

Councilperson Brankman (excused)
Councilperson Kirkby
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others present:

Keven Severance, Highway Superintendent
Catherine Simmer, Town Clerk
David Whitford, HAPEC Housing Rehab Coordinator
Patrick Dougan

PUBLIC COMMENT: David Whitford from HAPEC (Housing Assistance Program of Essex County) is present to update the Board on the progress of the Housing Grant. They started qualifying homeowners late last year and will continue until they have qualified/ disqualified all the applicants. Councilman Kirkby asked what disqualifies a person. Mr. Whitford explained usually over income, we also had a person that the home was not their primary residence. Councilman Kirkby asked is there an appeal process? Mr. Whitford said no because typically they are over income. The project range from \$30,000 to \$70,000 and we are using other grants to supplement the projects. The grant that was received by the town is a \$25,000 max per project. There will need to be two more public hearings.

Patrick Dougan is present to request the Board give him a small strip of land/ right of way next to his property that he has been maintaining for 49 years. Supervisor Tyler asked Mr. Dougan to put his request in writing.

YOUTH COMMISSION: There was an issue with a counselor that is being addressed.

**RESOLUTION #111
APPROVAL OF MINUTES**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to accept the minutes of the July 12, 2022 regular meeting as received.

**RESOLUTION #112
APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstract #18 in the amount of \$30,970.13 for Vouchers 373-389.

**RESOLUTION #113
BID FOR ELECTRIC VEHICLE**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

3 Ayes Morrison, Viens, Tyler
1 Nays Kirkby

RESOLVED to go out to bid for an electric vehicle.

DISCUSSION: The Town currently installs culverts for residents for a \$50.00 permit fee. Once the culvert is installed it is the resident's responsibility to maintain the culvert. The board discussed charging residents for culvert installation and culvert replacement.

**RESOLUTION #114
HOMEOWNER CULVERTS**

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved on an all in favor vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

WHERE AS the Town will install culverts for homeowners at the expense of the homeowner; homeowners are responsible for maintaining/ replacing existing culverts;

RESOLVED to charge residents the cost of the culvert between \$200.00 to \$400.00, subject to current market price, to install or replace depending on the size of the culvert.

DPW SUPERINTENDANT REPORT: Keven would like to get a price from Kevin Brant for cut firewood delivered. He is also comparing prices for battery powered vs. gas powered equipment for mowers and weed wackers. We received a quote for a new dump body and equipment for the truck but no quote for the truck yet. The Depot Theater shut off is in the middle of the road. We will be putting a new shut off on the side of the road.

SUPERVISORS REPORT: We are in receipt of communications from Charter. We are waiting for the final contract for the Ballard Park rapid chargers.

COUNCILMAN VIENS asked about the Primary Election on August 23, 2022. Supervisor Tyler said we have not received any information about the primary yet but when we do we will need to change the date of our next meeting.

RESOLUTION #115

ADJOURNMENT

On a motion by Councilperson Kirkby, seconded by Supervisor Tyler, and approved on an all in favor vote the meeting adjourned at 3:34 pm.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

Minutes respectfully submitted,

Catherine L. Simmer, Town Clerk