

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Kirkby

Councilperson Viens

Councilperson Morrison

Supervisor Tyler

Others present:

Keven Severance, Highway Superintendent

Kate Simmer, Town Clerk

Brian LaRose

Michael Fergot

PUBLIC COMMENT: No comment

SUPERVISOR TYLER: HAPEC is administering the CDBG Grant, which is coming to an end. We need to hold a second public hearing for public comment.

RESOLUTION #104

SET PUBLIC HEARING FOR CDBG GRANT

On a motion by Councilperson Morrison, and seconded by Councilperson Viens, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler

0 Nays

RESOLVED to set a second public hearing for June 26, 2023 at 2:30 pm for the purpose of hearing public comments on the current Community Development Block Grant (CDBG) project #1241HR117-20, the effectiveness of administration of the CDBG project and provide further information about the progress of the ongoing CDBG project.

YOUTH COMMISSION: The Town of Westport is in receipt of the Boquet Valley Youth Commission Treasurer Report and meeting minutes from 5/9/23.

Discussion: Micha Stewart has resigned from the Boquet Valley Youth Commission. Supervisor Tyler has two people to recommend for the position.

RESOLUTION #105

BOQUET VALLEY YOUTH COMMISSION BOARD MEMBERS

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to accept Steven Walsh and Kathy DiBartleleo as appointed Boquet Valley Youth Commission Board members.

RESOLUTION #106

APPROVE MINUTES

On a motion by Councilperson Kirkby, seconded by Councilperson Viens and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to approve the May 23, 2023 Regular Board Minutes as presented.

RESOLUTION #107

APPROVE THE BILLS

On a motion by Councilperson Morrison, and seconded by Councilperson Kirkby, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to pay the bills as audited on the Abstracts as follows:

Abstract #18 for \$37,186.09; vouchers 296-321

Abstract #19 for \$1,591.05; vouchers 322-32

THE TOWN BOARD IS IN RECEIPT OF MAY MONTHLY REPORTS FOR:

Westport Town Court

Westport Town Clerk

Westport Town Supervisor

**RESOLUTION #108
HIGHWAY BUDGET TRANSFER**

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to transfer \$40,000 from DA9950.9 Capital Projects to DA5130.2 Machinery Equipment.

**RESOLUTION #109
AMEND HIGHWAY BUDGET**

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to increase DA5112.2, CHIPS from \$101,000.00 to \$237,814.80 and increase DA3501, CHIPS from \$101,000.00 to \$237,814.80.

**RESOLUTION #110
PURCHASE 300 GALLON SEPTIC TANK FOR \$695.00**

On a motion by Councilperson Kirkby, and seconded by Councilperson Morrison, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to purchase a 300-gallon septic tank for \$695.00 from St. Lawrence Valley Concrete, LLC.

RESOLUTION #111

GRANT AGREEMENT WITH NYSEFC (WWT PLANT)

On a motion by Councilperson Viens, and seconded by Councilperson Morrison, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to authorize Supervisor Michael Tyler to sign and execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town's obligation under the Grant Agreement.

NOW, THEREFORE, BE IT: that the Town of Westport authorizes and appropriates a minimum (20%) local match as required by the Engineering Planning Grant (EPG) Program for the Waste Water Treatment Plant UV Disinfection & Controls Upgrades Study. Under the EPG Program, this local match must be at least 20% of the EPG grant award of \$50,000.00. The source of the local match, and any amount in excess of the required match, shall be local cash match. The maximum local match shall not exceed \$10,000.00 based upon a total estimated maximum project cost of \$60,000.00. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Town Board.

RESOLUTION #112

NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION, HOISINGTON BROOK CULVERT REPLACEMENT PROJECT

On a motion by Councilperson Kirkby, and seconded by Councilperson Viens, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to authorize Supervisor Michael Tyler to sign and execute a Grant Agreement with the NYS Department of Environmental Conservation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town's obligations under the Grant Agreement.

NOW, THEREFORE, BE IT: that the Town of Westport authorizes and appropriates a minimum (25%) local match as required by the Non-Pointsource Planning Grant (NPG) Program for the Hoisington Brook Culvert Replacement Project. Under the NPG program, this local match must be at least 25% of the NPG grant award of \$50,000.00. The source of the local match, and any amount in excess of the required match, shall be local cash match. The maximum local match shall not exceed \$12,500.00 based upon a total estimated maximum project cost of \$62,500.00. The Town Supervisor may increase this local match through the use of in kind services without further approval from the Town Board.

RESOLUTION #113

NYS ENVIRONMENTAL FACILITIES CORPORATION GRANT

On a motion by Councilperson Morrison, and seconded by Councilperson Viens, and approved with an all in favor.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to authorize Supervisor Michael Tyler to sign and execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town's obligations under the Grant Agreement.

RESOLUTION #114

BALLARD PARK BEACH SAND

On a motion by Councilperson Kirkby, and seconded by Councilperson Morrison, and approved with a roll call vote.

4 Ayes Kirkby, Morrison, Viens, Tyler
0 Nays

RESOLVED to utilize ROOST Economic Development funds to purchase sand from Pribble Excavating for \$1,200.00 for Ballard Park Beach.

DPW SUPERINTENDENT'S REPORT: The Lee Park Beach is cleaned up and the volleyball nets are up. The community has really been enjoying the park. We are ready for the well rig for Wadhams. Truck #6 needed repair. The rear suspension needed to be rebuilt. We need to consider turning the plow trucks over sooner. I'm looking for a program. John and Ryan have been placing pans in the manholes.

COUNCILPERSON MORRISON: Happy Father's Day to all the fathers.

PUBLIC COMMENT: Michael Fergot, does the Town bring sand to the Lee Park Beach and Ballard Park Beach?

SUPERVISOR TYLER the Lee Park Beach is a sandy beach so we don't need to add additional sand. Ballard Park is not a sandy beach and needs help.

RESOLUTION #115

ADJOURNMENT

On a motion by Councilperson Morrison, and seconded by Councilperson Kirkby, and approved with an all in favor to adjourn the meeting at 7:30 pm.

Minutes respectfully submitted,

Catherine Simmer,
Town Clerk