

**MINUTES OF THE SECOND TUESDAY WESTPORT TOWN BOARD MEETING      MAY 11, 2010**

The meeting was called to order by Supervisor Connell at 7:00 p.m.

The Assembly was led in the Pledge of Allegiance.

Members present on a roll call were.

Councilman Paquette  
Councilman Sherman  
Councilman Tyler entered at 7:35 p.m.  
Supervisor Connell

Others present:

Sheila Borden, Town Clerk  
Jerrold Sherman, DPW Superintendent  
George Hainer, Zoning & Codes Officer  
Elizabeth Lee, Youth Commission Director  
Rod Boula, CEO, Elizabethtown Community Hospital  
Muriel LaRose, Brian LaRose, Jim Herrmann,

**RESOLUTION #106  
APPROVAL OF MINUTES**

On a motion by Councilman Sherman seconded by Councilman Paquette and approved on a roll call vote.

3 Ayes      Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to approve the minutes of the regular meeting of April 27, 2010 as presented.

**PRESENTATION BY ROD BOULA, CEO OF ELIZABETHTOWN**

**COMMUNITY HOSPITAL** – Supervisor Connell introduced Mr. Boula who was making his 6<sup>th</sup> presentation to the Town Board. He stated that they had finished their expansion project in April and although they set their fund raising goal for the year high at \$2,000,000 they were very pleased in the support they received for they received just over their goal amount. Two new services have been added to their services being chemotherapy and the mobile MRI services. The three medical centers as well as the hospital are now using electronic medical records. Currently they are working on a \$1.4 million grant to replace the Westport Health Center.

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**PUBLIC COMMENT** – None at this time.

**COMMITTEE REPORTS**

**YOUTH COMMISSION** – Elizabeth Lee presented the proposed youth wage schedule to the Town Board for the Summer Program.

**RESOLUTION #107  
WAGES FOR SUMMER PROGRAM**

On a motion by Councilman Tyler seconded by Councilman Sherman and approved on a roll call vote after discussion. Supervisor Connell stated he was voting “no” for the following reasons: at least one individual in his opinion does not meet the minimum qualifications, second there may be a violation of the minimum wage law, and third he believes there is a violation of the FLSA equal pay for equal work statute.

3 Ayes      Tyler, Paquette, Sherman  
1 Nay

**RESOLVED** to hire the following youth on the pay scale as follows including being paid for training contingent upon documentation from authorities that it is legal to do so.

**CIT**

Gabe Schrauf	\$7.25	\$906.25
Delaney Sears	\$7.25	\$906.25
Jack Newberry	\$4.25	\$425.00
Rachel Abramsen	\$4.25	\$425.00

**Counselors**

Michelle Markwica	\$7.25	\$906.25
Dorie Souris	\$4.25	\$850.00
Alexa Mitchell	\$7.75	\$1,550.00
Austin Martin	\$7.75	\$1,550.00
Tammy Clark	\$7.75	\$930.00

The director reported that the community is interested in having a lifeguard at Ballard Park. The next Youth Commission meeting will be held on June 7 and anyone from the Board is invited to attend. The commission is continually looking for new members. They hope to promote a free fishing weekend on June 26 & 27 partnering with the Ballard Park Foundation and are looking at an activity for older students in June that is directed toward care and maintenance of their vehicles. The director is continuing to work on the website and plans to start developing the budget.

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**WESTPORT MUNICIPAL CENTER**

**REFERENDUM MATERIAL** – The Board will review the packet prepared by Sheila prior to the next meeting.

**MUNICIPAL CENTER SURVEY** – Discussion took place on the concerns Supervisor Connell and Councilman Paquette had over the survey Councilman Sherman personally put out on the municipal center.

**OLD BUSINESS**

**WADHAMS WATER PROJECT** – Monday, May 17<sup>th</sup> at 3:00 p.m. is the bid openings. The 15 representatives who came to the pre-bid conference indicated that they would want to start work immediately if selected.

At the Town Board Meeting on May 25<sup>th</sup> there should be a recommendation for bid awards that night.

**HAMLET EXPANSION** – The people did come and do a walk through on the properties.

**AMTRAK** – We have received a follow up letter to their request to make renovations to the train station. They have engaged Jacobs Project Management Company and have sent Mr. Hainer a copy of the plans.

**NEW BUSINESS**

**RESOLUTION #108  
STANDARD WORK DAY AND REPORTING RESOLUTION**

On a motion by Councilman Sherman and seconded by Councilman Paquette and approved on roll call vote.

4 Ayes      Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to approve the following resolution:

**Standard Work Day and Reporting Resolution**

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**BE IT RESOLVED**, that the Town of Westport hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number  (Last 4 digits)	Registration Number	Standard Work Day  (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System  (Y/N)	Days/Month  (based on Record of Activities)
<b>Elected Officials</b>							
<b>Town Justice</b>	William LaHendro			6	1/6/10-12/31/13	N	5.88
<b>Appointed Officials</b>							
Assessor	David Galarneau			8	10/11/07-9/30/13	N	20
DPW Superintendent	Jerrold Sherman			8	1/1/10-12/31/10	N	20
Codes Officer	George Hainer			8	1/1/10-Indefinite	N	20

On this 11day of May, 2010

\_\_\_\_\_ Sheila A. Borden \_\_\_\_\_ Date enacted: May 11, 2010  
(Signature of clerk)

**PLANNING BOARD** – The Town Clerk was asked to read a letter from the Town of Westport Planning Board recommending a name for the alternate vacancy.

**RESOLUTION #109  
PLANNING BOARD ALTERNATE – COURTNEY FAIR**

On a motion by Councilman Tyler seconded by Councilman Connell and approved on a roll call vote after discussion.

4 Ayes      Tyler, Paquette, Sherman, Connell  
0 Nays

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**RESOLVED** to accept the recommendation of the Planning Board to appoint Courtney Fair as an alternate to the Planning Board through the end of this year 12/31/2010.

**WESTPORT LANDFILL TESTING** – We have been notified by the NYS Department of Environmental Conservation reducing post-closure monitoring from semi-annual frequency to an annual event.

**ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD** – Received request for \$250 contribution. No action taken.

**RESOLUTION #110  
APPROVAL OF BILLS**

On a motion by Councilman Tyler seconded by Councilman Paquette and approved on a roll call vote after discussion.

4 Ayes      Tyler, Paquette, Sherman, Connell  
0 Nays

**RESOLVED** to authorize the payment of Vouchers 2010-218 through Vouchers 2010-248 on Abstract 5A in the amount of \$37,250.06.

**TOWN CLERK'S REPORT** – The Supervisor is in receipt of the Town Clerk's April report and supporting documents.

**COMMUNICATION FROM JOSEPH M. SIGNORE SR.** – The Clerk was asked to read a letter from Mr. Signore complementing George Hainer and the rest of the office staff for the personal attention he received during a recent visit on a building permit issue at the Town Office. He was impressed with the way Mr. Hainer took the time to explain the process and the professionalism he displayed.

**DPW SUPERINTENDENT – JERROLD SHERMAN**

Wayne Napper is back with us grading roads. We are ditching with the excavator and mowing lawns, parks and the cemeteries. We would like to rent a dozer for work at the water tower and at Wadhams. For cost effectiveness we will try to coordinate the two projects. One of the chain saws has died and needs to be repaired or replaced. We will need to purchase eight tires and rims for a truck. There was vandalism done to the beach house and Mr. Sherman took Supervisor Connell to see and then the State Police were called.

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**SUPERVISOR'S COMMENTS**

Supervisor Connell has been in contact with ACAP and they may not have anyone available for summer help to mow. Councilmen Tyler asked if we could perhaps hire someone part time.

We received an email from Anthony LaVigne, Superintendent Essex County Department of Public Works and we are exempt from the new sign requirement for curves and arrows.

The Essex County Treasurer has sent us a check in the amount of \$11,797.44 for the mortgage tax and interest.

An email was received from the Adirondack Park Agency regarding the Wadhams Project that the comment period will end on June 2<sup>nd</sup> and they will issue the permit on June 3<sup>rd</sup>.

We are in receipt of \$1,865.45 from Charter Communications for our franchise fee remittance.

**COUNCILMEN'S COMMENTS**

Councilman Tyler presented the Board with the only quote returned on pressure washing and staining the footbridge.

**RESOLUTION #111  
ACCEPTANCE ON QUOTE FOR RENOVATIONS TO MARKS ROAD  
FOOTBRIDGE**

On a motion by Councilman Sherman seconded by Councilman Paquette and approved on a roll call vote.

3	Ayes	Sherman, Paquette, Connell
0	Nays	
1	Abstain	Tyler

**RESOLVED** to accept the quote on the footbridge at the Marks Road from David Denton at \$1,300.00.

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**PUBLIC COMMENT**

Mr. LaRose asked if the codes officer position was an eight-hour day position all year long and it was explained that it was that and other responsibilities that filled up the 8 hours.

Supervisor Connell commented that he felt it was extremely unfortunate that the school held its public hearing on the school budget on the night of a regular town board meeting which has been a long established precedent in the history of the Town. This put taxpayers into a position of having to make a very difficult choice of which meeting to attend.

**RESOLUTION #112  
ADJOURNMENT**

On a motion by Councilman Tyler with a unanimous second the meeting was adjourned at 9:12 p.m.

Minutes respectfully submitted

Sheila A. Borden, Town Clerk