



Application for School Tax Relief (STAR) Exemption

Dear Property Owner,

You may be eligible for a School Property Tax Savings. If you own property and it is your primary residence, you are probably eligible for a STAR school property tax exemption. To get your exemption all you have to do is complete the following sections, sign, date and return this form to your local assessor by taxable status date. The assessor may require proof of residency and ownership.

Name and telephone number of owner(s)

Mailing address of owner(s)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Day Number ( ) \_\_\_\_\_

Evening Number ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Location of property

\_\_\_\_\_  
Street address

\_\_\_\_\_  
Village (if any)

\_\_\_\_\_  
City/town

\_\_\_\_\_  
School district

Tax map number or section/block/lot \_\_\_\_\_  
Property identification (see tax bill or assessment roll)

You may be eligible for a larger school property tax savings if you meet these age and income requirements:

- 1. If you are applying for STAR for the 2005-2006 school year:
  - a) Will all owners be at least 65 years of age as of December 31, 2005? **OR**
  - b) Is the property owned by a husband and wife or by siblings, whereby at least one spouse or sibling will be 65 years of age as of December 31, 2005? Yes  No
- 2. Is the total 2003 income of all the owners, and of any owners' spouses residing on the premises, \$64,650 or less? (See definition of income for STAR purposes on back of form.) Yes  No

If the answer to both questions 1 and 2 is yes, all owners, including non-resident owners, must attach a copy of either their 2003 federal or 2003 State income tax return (if filed). (Tax schedules and tax form attachments are not routinely required.) Return this form to your local assessor by taxable status date. The assessor may require proof of age. Do not file this form with the State Board of Real Property Services.

**Caution:** Anyone who misrepresents his or her primary residence, age or income shall be subject to a \$100 penalty, shall be prohibited from receiving the STAR exemption for five years, and may be subject to criminal prosecution.

I (we) certify that all of the above information is correct and that the property listed above is owned by and is my (our) primary residence. I (we) understand it is my (our) obligation to notify the assessor if I (we) relocate to another primary residence and to provide any documentation of eligibility that is requested.

**All resident owners must sign and date.**

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Signature Date

## GENERAL INFORMATION

The **New York State School Tax Relief (STAR) Program** provides an exemption from school taxes for owner-occupied, primary residences. Senior citizens with combined 2003 incomes that do not exceed \$64,650 may qualify for a larger "Enhanced" exemption. **Senior citizens who would like to continue receiving Enhanced STAR in future years without having to reapply and submit copies of their NYS tax returns to their assessor every year are invited to sign up for the STAR Income Verification Program. Please see Form RP-425-IVP for more information.** Seniors who do not choose to enroll in the income verification program must reapply each year to keep the Enhanced exemption in effect. If you are receiving the "Basic" exemption, you usually do not need to reapply in subsequent years, but you must notify the assessor if your primary residence changes.

To apply for either the basic or enhanced STAR exemption, you must file application form RP-425 with the assessor of your city or town (in Nassau or Tompkins County, with the county assessor) on or before the applicable "taxable status date." In towns, taxable status date is generally March 1, except in the counties of Erie (May 1), Nassau (January 2), and Westchester (June 1); in cities, check with your assessor. For further information, ask your local assessor.

**Application Instructions:** Print the name and mailing address of each person who both **owns and primarily resides** in the property. (If the title to the property is in a trust, the trust beneficiaries are deemed to be the owners for STAR purposes.) There is no single factor which determines whether the property is your primary residence, but factors such as utility bills, voting and automobile registrations, and the length of time you occupy the property each year may be relevant. The assessor may ask you to provide proof of residency and ownership. For the enhanced exemption, proof of age may also be required.

The parcel identification number may be obtained from either the assessment roll or your tax bill.

**Income for STAR Purposes:** Use the following table for identifying line references on 2003 federal and State income tax forms. You may NOT use your 2004 tax forms.

| Form #          | Name of Income Tax Form  | Income for STAR Purposes  |
|-----------------|--|---|
| IRS Form 1040   | "U.S. Individual Income Tax Return"                                | Line 34 minus line 15b<br><i>"adjusted gross income" minus "taxable amount" (of total IRA distributions)</i>  |
| IRS Form 1040A  | "U.S. Individual Income Tax Return"                                | Line 21 minus line 11b<br><i>"adjusted gross income" minus "taxable amount" (of total IRA distributions)</i>  |
| IRS Form 1040EZ | "Income Tax Return for Single and Joint Filers With No Dependents" | Line 4 only<br><i>"adjusted gross income" (No adjustment needed for IRA's.)</i>   |
| NYS Form IT-201 | "Resident Income Tax Return"                                       | Line 18 minus line 9<br><i>"federal adjusted gross income" minus "taxable amount of IRA distributions"</i>  |
| NYS Form IT-200 | "Resident Income Tax Return"                                       | Line 8 only<br><i>"federal adjusted gross income" (No deduction allowed for the amount listed on line 7.)</i>   |
| NYS Form IT-100 | "Resident Fast Form Income Tax Return"                             | Add lines 2 through 6 and subtract any amount on line 7<br><i>Add "wages, salaries, tips, etc.," "taxable interest income," "interest income on U.S. government bonds," "dividends," and "unemployment compensation" and subtract "Individual retirement arrangement (IRA) deduction"</i> |

### THIS SPACE FOR ASSESSOR'S USE ONLY

Application received \_\_\_\_\_  
 Proof of age \_\_\_\_\_  
 Proof of income \_\_\_\_\_  
 Proof of residency \_\_\_\_\_  
 Assessor's signature \_\_\_\_\_

Approved Yes \_\_\_\_\_ No \_\_\_\_\_  
 Senior additional Yes \_\_\_\_\_ No \_\_\_\_\_  
 Form RP-425-IVP received Yes \_\_\_\_\_ No \_\_\_\_\_  
 Date \_\_\_\_\_