

The meeting was called to order by Supervisor Tyler at 3:00 p.m.

Members present on a roll call were:

Councilperson Brankman (Excused)
Councilperson Kirkby
Councilperson Viens
Councilperson Morrison
Supervisor Tyler

Others present:

Dennie Westover, Highway Superintendent
Catherine L. Simmer, Town Clerk

WATER AND SEWER TRUCK BID OPENING:

One bid was received from Egglefield Bros., Inc. for a total of \$44,398.00 with alternate amount less \$17,000.00 for 2017 trade-in for a Total of \$27,398.00.

RESOLUTION #175

APPROVAL OF MINUTES

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved with an all in favor.

4 Ayes Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to accept the minutes of the October 12, 2021 regular meeting as received.

PUBLIC COMMENT: There was no public comment.

SUPERVISOR TYLER: Read aloud the Game of Logging Level 1 and 2 flyer from the Essex County Soil and Water. Supervisor Tyler and the Board thought this sounded interesting.

YOUTH COMMISSION: COUNCILPERSON MORRISON reminded the Board of the Trunk or Treat Sunday, October 31st at the Fair Grounds.

**RESOLUTION #176
APPROVAL OF BILLS**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved with a roll call vote.

4 Ayes Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstract #26 in the amount of \$40,988.99 for Vouchers 553-589 and Abstract #27 in the amount of \$2,150.00 for Voucher #589.

DISCUSSION: Supervisor Tyler informed the Board that the Preliminary Budget is ready and that they need to hold a public hearing.

**RESOLUTION #177
2022 PRELIMINARY BUDGET PUBLIC HEARING**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on an all in favor.

4 Ayes Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to hold a Public Hearing for the 2022 Preliminary Budget on Tuesday, November 9, 2021 at 6:30 pm at the Town of Westport, Town Hall. Regular meeting immediately following.

DISCUSSION: Supervisor Tyler reminded the Board that we made a donation last year and we were given tickets to The Fair. We were able to give away most of our tickets to the children in the community. The Board feels that supporting the Essex County Agricultural Society (AKA Essex County Fair) is important.

**RESOLUTION #178
ESSEX COUNTY AGRICULTURAL SOCIETY DONATION**

On a motion by Councilperson Morrison, seconded by Councilperson Kirkby, and approved on an all in favor.

4 Ayes Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to donate \$1,000.00 to the Essex County Agricultural Society.

RESOLUTION #179

NYS SNOW AND ICE CONTRACT WINTER 2021-2022

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on with an all in favor vote.

4 Ayes Kirkby, Viens, Morrison, Tyler

0 Nays

RESOLVED to authorize Supervisor Tyler to sign the New York State Snow and Ice Contract.

RESOLUTION #180

NYS WATER INFRASTRUCTURE IMPROVEMENT GRANT

On a motion by Councilperson Kirkby, seconded by Councilperson Viens, and approved on an all in favor.

4 Ayes Kirkby, Viens, Morrison, Tyler

0 Nays

RESOLVED to designate Supervisor Tyler as the authorized representative and authorizing the preparation and submission a New York State Water Infrastructure Improvement Act (WIIA) Grant application; and

WHEREAS, The New York State Environmental Facilities Corporation (EFC) has a Water Infrastructure Improvement Act Grants available through the New York Clean Water State Revolving Fund program; and

WHEREAS, EFC requires that the Town designate a representative to sign all documents related to the projects; and

WHEREAS, The Town wishes to utilize the services of the Office of Community Resources from Essex County to prepare and submit an application to the Water Infrastructure Improvement Act grant program for the Westport Sewer District 1 Collection System Upgrades Project (“the Project”);

NOW THEREFORE BE IT RESOLVED that the Town Supervisor is authorized to execute documents with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Project; and

THEREFORE, BE IT FURTHER RESOLVED. That the Town of Westport authorizes the Office of Community Resources from Essex County to prepare and submit an application for the funding under the Water Infrastructure Improvement Act grant for the Project.

**RESOLUTION #181
AMEND HIGHWAY BUDGET FOR CHIPS INCREASE**

On a motion by Councilperson Viens, seconded by Councilperson Kirkby, and approved on an all in favor.

4 Ayes Kirkby, Viens, Morrison, Tyler
0 Nays

RESOLVED to amend the Highway Budget to increase DA5112.2 (Permanent Improvements) by \$109,745.18 for a total of \$210,745.18 and increase DA 3501 (CHIPS) by \$109,745.18 for a total of \$210,745.18.

DPW SUPERINTENDANT REPORT: We will need a resolution to surplus the 20217 water and sewer truck to auction it on Municibid. The wood boiler at the shop needs repairs, the parts are on order. No bids came in for the sand. Sheehan offered us the same price as last year and Supervisor Tyler said to purchase it. Keven and I went to look at two different CAT Graders in Vermont. The 2021 John Deere that we demoed was not exactly what we are looking for with a new grader. The 2022 CAT cost a little bit more, but it is what we are looking for with a new grader. If we use SourceWell the bidding is done. SourceWell is State contracting pricing. The Board would like Dennie to get this information ready for the next meeting.

SUPERVISOR TYLER: We are in receipt of communications from Charter.

COUNCILPERSON MORRISON: Would like to wish everyone a Happy and Healthy Halloween.

**RESOLUTION #182
2017 FORD F250 WATER AND SEWER TRUCK TO SURPLUS**

On a motion by Councilperson Morrison, seconded by Councilperson Kirkby, and approved with a roll call vote.

4 Ayes Kirkby Viens, Morrison, Tyler
0 Nays

RESOLVED to surplus the 2017 Ford F250 Water and Sewer truck with Municibid for no less than \$17,000.00.

RESOLUTION #183
PURCHASE 2022 WATER AND SEWER TRUCK

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved with a roll call vote.

4 Ayes Kirkby Viens, Morrison, Tyler

0 Nays

RESOLVED to review the bid and purchase new 2022 water and sewer truck for no more than \$27,398.00.

RESOLUTION #184
ADJOURNMENT

On a motion by Councilperson Morrison and seconded by Councilperson Kirkby the meeting adjourned at 3:20 p.m.

4 Ayes Kirkby, Viens, Morrison Tyler

0 Nays

Minutes respectfully submitted,

Catherine L. Simmer, Town Clerk