

The meeting was called to order by Supervisor Tyler at 7:00 p.m.

Members present on a roll call were:

Councilperson Brankman
Councilperson Kirkby
Councilperson Morrison
Councilperson Viens
Supervisor Tyler

Others present:

Keven Severance, Highway Superintendent
Catherine L. Simmer, Town Clerk
Pat Troyan
Meghan McWilliam
Tena Perrelli
Heidi Sloet

PUBLIC COMMENT: Pat Tryan, Meghan McWilliam, Tena Perrelli and Heidi Sloet from Flowers Plus which is a subset from the Westport Chamber of Commerce. Flowers Plus takes care of the triangle planting, barrels around town, flags, bridge plantings and more. They are currently working on holiday decorations for the Main Street area in the middle of town. They were shocked to learn the cost of commercial holiday lighting. The cost to light the tree and three light poles in town plus three wreaths will be between \$5500 to \$6500. The lights will last 8-10 years and we need to order them by Labor Day to have them in time for the holidays. They are here to ask the Board for funds to help purchase holiday lights. Who will be putting the light up? They are hoping Chazy Westport Communications will help. National Grid will also need to be involved.

**RESOLUTION # 96
FLOWERS PLUS HOLIDAY LIGHTS**

On a motion by Councilperson Kirkby, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to allocate \$3000.00 of ROOST funds to Flowers Plus through the Chamber of Commerce towards holiday lighting.

RESOLUTION # 97
APPROVAL OF MINUTES

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on an all in favor vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to accept the minutes of the June 29, 2022 regular meeting as received.

RESOLUTION # 98
APPROVAL OF BILLS

On a motion by Councilperson Brankman, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to authorize the payment of bills on Abstract #16 in the amount of \$55,464.58 for Vouchers 337-371;373-374 and Abstract #17 in the amount of \$29,050.00 for Voucher 372.

THE TOWN BOARD IS IN RECEIPT OF JUNE MONTHLY REPORTS FOR:

Westport Town Court
Westport Town Clerk's
Westport Town Supervisor Report

RESOLUTION #99
COURT CLERK'S CONFERENCE

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby, Morrison, Viens Tyler
0 Nays

RESOLVED to pay all associated expenses for Catherine Simmer to attend the NYSAMCC's Annual Conference from 10/16/22 to 10/19/22.

DISCUSSION: Supervisor Tyler explained to the Town Board that attorney, Joel Russell has been recommended to draft revisions to a section of the Town Land Use Law. He has experience with this type of law. Mr. Russell has suggested revising our Town Land Use Law rather than starting over.

**RESOLUTION #100
HIRE JOEL RUSSELL, ESQ.**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on an all in favor vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to enter into an agreement with Joel Russell to draft revisions to the Town of Westport Land Use Law.

DISCUSSION: The machine shop was able to save the crank shaft. Material need to complete this repair are costly. Chris Clark has requested a deposit to purchase materials. The board agree the materials for this job are a large expense.

**RESOLUTION #101
CHRIS CLARK DEPOSIT**

On a motion by Councilperson Kirkby, seconded by Councilperson Brankman, and approved on an all in favor vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to provide Chris Clark with a deposit of \$7500.00 for parts need to repair truck #2.

DPW SUPERINTENDANT REPORT: Keven informed the board that the crew does a really good job, they are hard working men. They did a great job getting the beach ready for the 4th of July festivities. The Decker Road is ready and will be paved tomorrow. The price went up and the tonnage was not correctly calculated. Westport water had an issue with the battery backup. The issue was quickly resolved.

SUPERVISOR TYLER COMMENT: The summer program had its inspection. Everything went well. Lee Park Beach building needs to be painted. I would like to find someone to hire to paint the building. The board agrees with hiring someone to paint the building. I would like the board to consider purchasing an electric or hybrid car for inspections and running around that needs to be done. The board would like more information at the next meeting. We have received a request for firework on Sept. 24, 2022. A couple is getting married at Ballard Park in Sept. and would like to set fireworks off from Lee Park. The board does not have a problem with this request. The Lake Champlain/ Lake George Regional Planning Board will be meeting here to discuss grants for local business and towns. There is a meeting tomorrow to discuss the Wadham's Water Plant. We are in receipt of communications from Charter.

**RESOLUTION #102
BUDGET AMENDMENTS**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to amend A 1990.4 Contingency \$5000.00 to A 5132.41 Highway Garage Maintenance; amend SS2 1990.4 Contingency \$500.00 to SS2 8130.4 Treatment and Disposal ; amend SW3 8310.2 Admin-Equipment \$1200.00 to SW3 8310.4 Admin-Contractual; amend A 1990.4 Contingency \$500.00 to A 1930.4 Judgement and Claims.

**RESOLUTION #103
BORROW FROM GENERAL FUND FOR WADHAMS WATER
IMPROVEMENT PROJECT**

On a motion by Councilperson Brankman, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to borrow money from the General Fund to fund H-22 Capital Wadhams Water Improvement Project in the amount of \$13,495.00.

**RESOLUTION #104
AMEND GENERAL FUND BUDGET EXPENDITURE CODE**

On a motion by Councilperson Viens, seconded by Councilperson Morrison, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to amend general budget fund expenditures codes A 1989.4 Other General Govt. Support -- Second AARP grant amount \$63,794.67 and A 1989.4 Other General Govt. Support – Essex County AARP grant \$28,274.26.

**RESOLUTION #105
AMEND GENERAL FUND BUDGET REVENUE CODE**

On a motion by Councilperson Morrison, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to amend general budget fund revenue codes A 1989.4 Other General Govt. Support -- Second AARP grant amount \$63,794.67 and A 1989.4 Other General Govt. Support – Essex County AARP grant \$28,274.26.

**RESOLUTION #106
TRANSFER SEWER TWO FUNDS TO CLOSEOUT WADHAMS H-21 CAPITAL PROJECT**

On a motion by Councilperson Viens, seconded by Councilperson Brankman, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to transfer \$21,287.34 from Appropriated Fund Balance, SS2 599 to Capital Project Budget, SS2 9950.9.

**RESOLUTION #107
TRANSFER WADHAMS SEWER H-21 CAPITAL PROJECT TO HIGHWAY DEPARTMENT**

On a motion by Councilperson Brankman, seconded by Councilperson Kirkby, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOLVED to transfer \$29,050.88 from H-21 Wadhams Sewer Capital Project, H-21 1440.4 to the Highway Department, DA 5031 for work on the project. This will close out the H-21 Capital Project.

RESOLUTION #108

HIRE PERSON TO PAINT THE LEE PARK BEACH HOUSE FOR \$15.00 PER HOUR

On a motion by Councilperson Brankman, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to hire a person at \$15.00 per hour to paint the Lee Park Beach House.

RESOLUTION #109

SEPTEMBER 24, 2022 FIREWORKS SET OFF FROM LEE PARK

On a motion by Supervisor Tyler, seconded by Councilperson Viens, and approved on a roll call vote.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

RESOVED to allow a private wedding party to set off fireworks from Lee Park Beach on September 24, 2022.

RESOLUTION #110

ADJOURNMENT

On a motion by Councilperson Kirkby and a unanimous second the meeting adjourned at 8:00 p.m.

5 Ayes Brankman, Kirkby Morrison, Viens Tyler
0 Nays

Minutes respectfully submitted,

Catherine L. Simmer, Town Clerk